

Parking Permit Appeal Form

Parking permits are allocated according to the [Parking Permit Policy](#) (last updated on 13 June 2017). Council allocates parking permits in a consistent manner across the municipality, depending on factors such as the type and location of the property.

However, we accept that there can be special circumstances so we have established a Parking Permit Management Committee to review specific cases that may fall outside the normal rules. The Committee will consider the objectives of the Parking Permit Policy and other matters such as age and frailty, availability of on-street parking and potential to review said parking, availability of off-street parking and any waivers granted during the planning permit process, the number of permits held, the duration those permits have been held, and the impact of parking restrictions implemented due to construction activities.

If you would like your parking permit entitlement to be considered, please complete the form below. The Committee aims to review all cases within a month. You will be contacted, regardless of the outcome, when a decision has been reached, and this decision will be final.

Contact details

Name: _____

Email: _____

Telephone number: _____

About the property for which you are lodging the appeal

Address: _____

Is the property: a private residence
 used for business purposes (including community service organisations)

Is the property at the top or at the rear of a shop? Yes No

Does the property have a driveway or a garage that is connected to a road?

(This does not include laneways at the back or side of the property) Yes No

Number of levels in the building (including ground floor): _____

Number of dwellings in the building: _____

Number of vehicles you can park off-street: _____

About people living/working in this property

How many people live/work in the property? _____

How many cars are in use at that property? _____

Reason of the appeal

Please outline how you would like your situation to change. Please provide as much detail as possible as to why your personal circumstances justify a deviation from the Parking Permit Policy rules. Feel free to add a page if needed and/or include photos.

Please return your form and any supporting documentation to the address at the bottom of this form, or in person at the Civic Centre, or by email to council@mvcc.vic.gov.au