

Minutes

Ordinary Meeting of Council

Tuesday, 22 October 2019

6:31pm

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The following reports were considered:

10. Reports

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11. Notices of Motion

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Minutes of the Ordinary Meeting of Council

Tuesday, 22 October 2019 at 6:31pm
held at the Moonee Valley Civic Centre

Members: Cr Narelle Sharpe Mayor
Cr Samantha Byrne
Cr Jim Cusack
Cr Rebecca Gauci Maurici
Cr Richard Lawrence
Cr Nicole Marshall
Cr Cam Nation
Cr Andrea Surace

Officers: Bryan Lancaster Chief Executive Officer
Kendrea Pope Director Organisational Performance
Natalie Reiter Director Planning and Development
Gil Richardson Director Asset Planning and Strategic Projects
Maria Weiss Acting Director City Services
Petrus Barry Manager Statutory Planning
Meghan Hopper Senior Coordinator Governance and Advocacy

1. Opening

The Mayor, Cr Sharpe, opened the meeting and welcomed all present to the Council Meeting of Tuesday 22 October 2019.

2. Reconciliation Statement

On behalf of Moonee Valley City Council, the Mayor welcomed all present and respectfully acknowledged the Traditional Custodians of the land on which Moonee Valley is located – the Wurundjeri People of the Kulin Nation; and paid respect to their Spirits, Ancestors, Elders and their Community Members past and present.

The Mayor also extended this respect to other Aboriginal and Torres Strait Islander Peoples who call Moonee Valley home.

3. Apologies

An apology was received from Cr John Sipek.

Minute No. 2019/243

Council Resolution

Moved by Cr Surace, seconded by Cr Gauci Maurici that Cr Sipek's apology be noted.

CARRIED UNANIMOUSLY

4. Confirmation of Minutes

Minute No. 2019/244

Council Resolution

Moved by Cr Nation, seconded by Cr Cusack that the Minutes of the Ordinary Meeting of Council held on Tuesday, 8 October 2019 be confirmed.

CARRIED UNANIMOUSLY

5. Declarations of Conflict of Interest

Cr Rebecca Gauci Maurici declared an indirect interest due to close association in item 10.2 for reasons previously disclosed to the CEO in writing.

Cr Nation declared an indirect conflict of interest due to conflicting duty in item 10.3 for reasons previously disclosed to the CEO.

6. Presentations

Vale Neville Smith

Council noted the recent passing of former Moonee Valley City Council Chief Executive Officer, Neville Smith.

Neville served as Chief Executive Officer at Moonee Valley City Council from November 2010 until mid-2015

He was a professional engineer, working with mining and civil construction industries and a private building company in his early career before holding roles as general manager of the Shire of Macedon Ranges and then Chief Executive Officer at the City of Melton for nine years.

Mayor, Cr Narelle Sharpe on behalf of Council acknowledged Neville's contribution to Moonee Valley City Council over many years and extended condolences to Neville's family at this time.

Mayor Cr Narelle Sharpe

Cr Richard Lawrence acknowledged Cr Narelle Sharpe for her record of three terms as Mayor. Cr Sharpe is the first Mayor of Moonee Valley City Council to achieve this.

Cr Lawrence thanked Cr Sharpe for her contribution to the city of Moonee Valley and to Council, and also acknowledged that this year the Municipal Association of Victoria has awarded Cr Narelle Sharpe the Emeritus Award, in recognition of councillors who have served three or more full terms as Mayor.

7. Petitions and Joint Letters

Nil.

8. Public Question Time

At the Ordinary Meeting of Council held 8 October 2019, the following two questions were received on notice, for response at this Council meeting.

Nicholas Beament asked Council:

Is there a waste management plan for the area surrounding the Caydon development, as there is an ongoing issue from business abutting Aspen Street East, that Council is yet to resolve?

Natalie Reiter, Director Planning and Development responded, we do not have a waste management plan for the area surrounding the Caydon development, and we are aware of the problems arising from the lack of solutions for waste management in and around Hall Street.

We understand the main issue is lack of space within private property to store some of the bins from surrounding properties.

We are working to implement a suitable solution to this matter, but acknowledge this is taking some time.

8. Public Question Time continued

Nicholas Beament asked Council

What will the \$700,000 from Caydon be spent on and will residents of the development have a say in spending?

Natalie Reiter, Director Planning and Development responded, it is hoped the \$700,000 from the Caydon development can be allocated to address two intersection traffic treatments that are otherwise unfunded in the long term capital plan.

This proposal will be put to Councillors as part of the proposed 2020-21 budget for consideration.

Hamish Meehan, asked Council:

My questions relate to the planning application MV/228/2019 at 9 Lee Street Flemington.

With 18 objections against this application, has the planning recommendation considered all the reasons for objection and adequately addressed these particularly the common theme of precedence that endorsement will set?

Petrus Barry, Manager Statutory Planning responded, Council is required to consider all objections when forming a decision.

A detailed response to all objection grounds has been included in the report at Section 8, Objections in Table 3.

The theme of precedence has been considered, however the application is not considered to set a precedent.

Although the use is non-residential in nature, it has been defined as an 'innominate' use as it cannot satisfactorily be classified or fit any land use term as defined under the Planning Scheme.

As such, the use is singular and does not lend itself to setting a precedent for other uses in a group of uses. For example, if it were defined as an indoor recreation facility, this could also be a dance school.

Hamish Meehan, asked Council:

Based on the applicant's submission the gross income for this commercial business was \$90k for the year and given that with the restrictions suggested if the business was to operate at 75% capacity it would gross \$170k per year and up to 5000 customers does Council think that is appropriate for a residential area?

Petrus Barry, Manager Statutory Planning responded, Council is required to assess applications against the planning scheme.

Of particular importance to this application is Clause 21.05-4 which sets out the relevant areas of consideration when assessing a proposed non-residential use in a residential zone.

How much revenue a non-residential use may or may not generate is not a valid planning consideration under Clause 21.05-4 of the Moonee Valley Planning Scheme.

8. Public Question Time continued

It is however noted: the recommendation does restrict the business in relation to operating times and patrons, and requires an enforceable patron management plan and an acoustic report be compiled.

Ian Bull asked Council:

My questions relate to the planning application MV/228/2019 at 9 Lee Street Flemington.

In objection to the proposed operation of the Commercial Business (09/228/2019) as a home owner living in a Residential area 1, beside the applicant, how does Council justify the times of operation outside normal business hours to safeguard my private amenity and privacy, 52 weeks a year?

Is there a mechanism to review and restrict the hours proposed in the Agenda report 10.1?

Natalie Reiter, Director Planning and Development responded, the recommended Conditions attached to the Council agenda item regulates the hours of operation.

These hours have been formulated via guidelines found at Clause 20.05-4 (Non-residential uses in residential zones) in the Planning Scheme.

It is considered that the hours included in the Conditions are not overly invasive, and allow for the use to operate effectively whilst respecting the surrounding amenity.

If the applicant were to conduct the use not in accordance with any of the permit conditions or notes, they may be subject to planning enforcement action, which may ultimately include ceasing the use.

Any planning decision of the Council can be taken on review to the Victorian Civil and Administrative Tribunal.

Ian Bull asked Council:

With 18 objections to the proposal to reopen the Commercial Business (09/228/2019) how was each objection evaluated and considered in order to come to the conclusion to the permit being recommended as it only was shown in a summary of one paragraph in the report?

Natalie Reiter, Director Planning and Development responded, Council is required to consider all objections when forming a decision and a detailed analysis was thus undertaken of all objections and issues raised.

These objections are considered on their merits, and assessed against the relevant policy and provisions of the Moonee Valley Planning Scheme.

A detailed response to all objection grounds has been included in the report at Section 8, Objections in Table 3.

Colin Collum asked Council

My questions relate to the planning application MV/228/2019 at 9 Lee Street Flemington.

8. Public Question Time continued

Regarding Use Condition 5: Use is not to be allowed on public holidays in order to minimise the impact of noise when adjoining residents are more likely to be at their dwellings.

By that reasoning would it not be more in keeping to not permit use on weekends at all but to restrict operations to Monday to Friday?

Petrus Barry, Manager Statutory Planning responded, a public holiday is considered to be a state or nationally recognised day of significance. This is distinct from, and separate to, a weekend.

It is considered that while there are generally no laws against having a business operate at a weekend, there are laws that restrict trading on some public holidays.

The varied hours for public holidays are not solely to reduce amenity to the surrounding area, but also to ensure Council makes a decision consistent with other legislation.

No specific hours were requested for any public holidays. The report and accompanying recommendation thus considered that no operation on public holidays is appropriate to ensure both legislation and amenity is respected.

Colin Collum asked Council

Regarding Use Condition 6: The current schedule stipulates 'No more than one (1) staff member may be present on the site at any one time unless with the written consent of the Responsible Authority.

However, should there be a health or safety issue, such as a patron experiencing a panic attack or an asthma attack, [not unknown in simulations which are designed to produce some stress] it may be possible that a sole staff member is insufficient.

Would the Council consider either:

[1], amending this clause to include a minimum staff number as well as a maximum, for example 'Two (2) staff must be present on the site during permit hours'

or alternatively:

[2], request an occupational health and safety audit or review to determine the number of staff sufficient for the safety of the patrons?

Petrus Barry, Manager Statutory Planning responded

The amount of staff has been limited to one (1) person at any one time. This is the number of staff requested by the applicant, and the amount of staff the escape room facility has utilised in the past.

A patron and site management plan is included as a recommended condition attached to the report.

Procedures for emergency situations will be included in this report.

9. Reports from Special Committees

Nil.

10. Reports

10.1 9 Lee Street, Flemington (Lot 1 on Title Plan 256109K) - Partial use of the land for an escape room facility

Author: Charlotte Griffith - Statutory Planner

Directorate: Planning and Development

Minute No. 2019/245

Council Resolution

Moved by Cr Cusack, seconded by Cr Byrne that Council issues a Notice of Decision to Grant a Permit in relation to Planning Permit Application No. MV/228/2019 for the partial use of the land for an escape room facility at 9 Lee Street, Flemington (Lot 1 on Title Plan 256109K) subject to the following conditions:

Endorsement Conditions

1. Before the use starts, amended plans (an electronic copy) to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended plans must be generally in accordance with the plans submitted and assessed with the application but modified to show:
 - a) A notation on the plans that:
 - i. All pedestrian access to the site is to occur via the Lee Street frontage only.
 - ii. When the escape room is in operation, no external overhead lighting are to function.
 - iii. The escape room is to only function in the rear outbuilding and must not operate out of any vehicle or other building as a part of this or any escape room experience at the subject site or in the surrounding area;
 - iv. There will be the inclusion of signage to the interior of the escape room facility noting that patrons must be quiet when leaving the premises;
 - b) The Northern and Southern boundary fencing to be a minimum height of 1.8 metres;
 - c) The display of suitable ground lighting;
 - d) The display of the rooms and their uses;
 - e) An acoustic report in accordance with Condition 3; and,
 - f) A site and patron management plan in accordance with Condition 4.

When approved, these plans will be endorsed and will form part of this permit
2. The use as shown on the endorsed plans must not be altered without the written consent of the Responsible Authority.

3. Before the use starts, an acoustic report to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The acoustic report must be prepared by an acoustics consultant with suitable qualifications to the satisfaction of the Responsible Authority and must detail the noise attenuation measures required to the access way and outbuilding associated with the proposed use to ensure minimal impacts from noise sources external to that dwelling.

When approved, the acoustic report will be endorsed and will form part of the permit.

The provisions, recommendations and requirements of the endorsed acoustic report must be implemented and complied with to the satisfaction of the Responsible Authority.

4. Before the use starts, a site and patron management plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The patron management plan must be prepared by a person with suitable qualifications to the satisfaction of the Responsible Authority and must detail how the facility will operate to ensure any impacts on the surrounding residential area will be managed, including but not limited to:
 - a) Details of proposed management of the facility including emergency procedure management plan, patron management and external areas;
 - b) Staffing and arrangements for the facility including staffing to manage patron behaviour;
 - c) Staffing and other measures that are designed to ensure the orderly arrival and departure of patrons;
 - d) Signage to be used to encourage responsible off-site patron behaviour;
 - e) Training of staff in the management of patron behaviour;
 - f) Identification of all noise sources associated with the venue (including, but not limited to noise created from portable two way radios);
 - g) Identification of noise sensitive areas including residential uses and accommodation in proximity to the land;
 - h) Measures to be undertaken to address all noise sources identified, including on and off-site noise attenuation measures;
 - i) The operation of the use and the resolution of any complaints received in relation to odour, noise, litter, patron behaviour, or any other activity carried out on the land in association with the use;
 - j) Details of any measures to work with neighbours and other residents to address complaints and general operational issues; and

- k) Any other measures to be undertaken to ensure minimal amenity impacts.

When approved, the patron management plan will be endorsed and will form part of this permit.

The provisions, recommendations and requirements of the endorsed patron management plan must be implemented and complied with to the satisfaction the Responsible Authority.

Except with the prior written consent of the Responsible Authority, the patron management plan must not be modified.

End of Endorsement Conditions

Use Conditions

- 5. The use of the land must operate only between the hours of:
 - a) Monday to Tuesday: Closed
 - b) Wednesday to Friday: 12pm-8pm
 - c) Saturday to Sunday: 11am to 7pm
 - d) Public Holidays: Closed
- 6. No more than one (1) staff member may be present on the site at any one time unless with the written consent of the Responsible Authority.
- 7. No more than five (5) patrons may be present on the site per session, with a maximum total of twenty (20) patrons per day.
- 8. A maximum of four (4) sessions may occur per day.
- 9. A minimum window of 30 minutes between all sessions starting and finishing times must be maintained.
- 10. Any external lighting must be suitably baffled to prevent the emission of direct lighting to or onto adjoining properties or dwellings and to minimise the spill of light beyond the escape room and associated access ways.
- 11. The amenity of the area must not be detrimentally affected by the use of land, through:
 - a) Transportation of materials, goods or commodities to/or from the land
 - b) Appearance of any building, works or materials
 - c) Emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot ash, dust, waste water, waste produces, grit or oil
 - d) Presence of vermin, or in any other wayto the satisfaction of the Responsible Authority.

End Use Conditions

- 12. This permit will expire if:

- a) The use does not start within (2) years of the date of this permit, or
- b) The use is discontinued for a period of two (2) years.

Before the permit expires or within six (6) months afterwards the owner or occupier of the land may in writing request the Responsible Authority to extend the expiry date.

- 13. This permit allows the use to be carried out by Escape Room Melbourne only. If Escape Room Melbourne ceases to occupy the land, this permit will expire.

Permit Notes

- This is not a building permit under the *Building Act*. A separate building permit is required to be obtained for any demolition or building works.
- The introduction of a commercial use to the site will limit the number of possible residential parking permits that may be obtained.
- This permit does not authorise any advertising signs. No advertising signs may be erected on the land (other than those which, under the Moonee Valley Planning Scheme are exempt from the need for a planning permit).

For: Crs Byrne, Cusack, Lawrence, Sharpe

Against: Crs Gauci Maurici, Marshall, Nation, Surace

CARRIED ON THE CASTING VOTE OF THE MAYOR

Cr Gauci Maurici left the meeting at 7.04pm due her declared conflict of interest in the next item.

10.2 Combined Planning Scheme Amendment C209moon and Planning Permit Application MV/24/2018 - Lowther Hall Anglican Grammar School - 17-29 Leslie Road, 8 and 18-22 Sherbourne Street, Essendon

Author: Christina Collia - Coordinator Strategic Planning

Directorate: Planning and Development

Minute No. 2019/246

Council Resolution

Moved by Cr Marshall, seconded by Cr Nation that Council resolves to:

1. Proceed with a standalone Amendment C209moon to replace an existing Incorporated Plan Overlay (IPO) and Lowther Hall Master Plan 1998-2008 with a Development Plan Overlay (DPO) and new Lowther Hall Master Plan 2017- 2027 (Appendix B – separately circulated) to guide the future development of the school until 2027.
2. Formally receive Amendment C209moon documentation (Appendix C – separately circulated) noting that reference to Planning Permit Application MV/24/2018 is to be removed and amendment documentation updated accordingly.
3. In accordance with Section 8A(3) of the Planning and Environment Act 1987, seek authorisation from the Minister for Planning to prepare and exhibit Amendment C209moon to the Moonee Valley Planning Scheme.
4. Subject to obtaining authorisation from the Minister for Planning, exhibit Moonee Valley Planning Scheme Amendment C209moon, in accordance with Section 19 of the Planning and Environment Act 1987.
5. Receive a report on the outcome of exhibition and consider referring any unresolved submissions to Amendment C209moon to an independent Planning Panel in accordance with Section 23(1)(b) of the Planning and Environment Act 1987.
6. Allow Council officers to make minor editing or typographical changes as required.
7. Require future planning permit applications relating to the DPO be required to be exhibited and amend the Decision Guidelines of the DPO in Amendment C209moon to include reference to the need for the Responsible Authority to consider the views of surrounding land owners and occupiers.

For: Crs Byrne, Cusack, Lawrence, Marshall, Nation, Surace

Against: Cr Sharpe

CARRIED

Cr Nation returned to the meeting for the next item at 7:40pm.

10.4 Interim Changes to Parking Permit Policy

Author: David Richardson - Traffic and Transport Engineer

Directorate: Planning and Development

Minute No. 2019/248

Council Resolution

Moved by Cr Surace, seconded by Cr Cusack that Council resolves to:

- a. Cease implementing the out-of-date 'four star' fuel-efficient vehicle discount.
- b. Adopt a new set of Conditions of Use for parking permits as per Attachment C.
- c. Amend the schedule of future Local Area Traffic Management studies as per Attachment D.

CARRIED UNANIMOUSLY

Cr Marshall left the meeting at 7:50pm.

Cr Marshall returned to the meeting before the vote on the next item at 7:51pm.

10.5 Annual Report 2018/19

Author: Sarah Carles - Corporate Planning Officer

Directorate: Organisational Performance

Minute No. 2019/249

Council Resolution

Moved by Cr Cusack, seconded by Cr Byrne that Council resolves to consider the Annual Report 2018/19, as required by section 134 of the *Local Government Act 1989*.

CARRIED UNANIMOUSLY

10.6 Adoption of Governance Local Law 2019

Author: Allison Watt - Manager Governance and Communications

Directorate: Organisational Performance

Minute No. 2019/250

Council Resolution

Moved by Cr Nation, seconded by Cr Surace that in the exercise of the powers conferred by Section 111 of the *Local Government Act 1989*, Council resolves to:

- a. Adopt the Governance Local Law 2019 (Local Law No. 1 of 2019) provided as Attachment A.
- b. Adopt the revised Meeting Procedure Protocol provided as Attachment B.
- c. Sign and seal the Governance Local Law 2019 (Local Law No. 1 of 2019).
- d. Give public notice of the creation of the Governance Local Law 2019 (Local Law No. 1 of 2019) in accordance with Section 119(3) of the *Local Government Act 1989*.
- e. Revoke Governance Local Law 2009 (Local Law No. 1 of 2009), once public notice of the making Governance Local Law 2019 (Local Law No. 1 of 2019) is published in the Victorian Government Gazette.

CARRIED UNANIMOUSLY

10.7 Submission to Local Government Rating System Review

Author: Meghan Hopper - Senior Coordinator, Governance and Advocacy

Directorate: Organisational Performance

Minute No. 2019/251

Council Resolution

Moved by Cr Nation, seconded by Cr Lawrence that Council resolves to:

- a. Endorse the proposed submission to the Victorian Local Government Rating System Review, attached;
- b. Authorise officers to make minor changes to the submission as required, and to provide a copy of the final submission to the following:
 - i. The Ministerial Panel on the Victorian Local Government Rating System Review, via the Engage Victoria website;
 - ii. The Minister for Local Government, the Hon. Adem Somyurek MP;
 - iii. The Shadow Minister for Local Government, Mr Tim Smith MP;
 - iv. The Member for Essendon, Mr Danny Pearson MP;
 - v. The Member for Niddrie, the Hon. Ben Carroll MP;
 - vi. Members of the Legislative Council in the Western Metropolitan Region.

CARRIED UNANIMOUSLY

10.8 Response to Notice of Motion 2019/11 - Clocktower Mural

Author: Julie Stevens - Business Development Officer

Directorate: Planning and Development

Minute No. **2019/252**

Council Resolution

Moved by Cr Lawrence, seconded by Cr Nation that Council resolves to:

- a. Note the recommendations of the Clocktower Mural Advisory Committee, and request the Chief Executive Officer prepare a bid for consideration in the capital works budget for 20/21 to allocate a project cost per Attachment C (separately circulated – confidential) for the mural on the Pascoe Vale Road façade of the Clocktower Centre.
- b. Note the operational budget will be impacted by approximately \$3,900 to support the project ongoing.
- c. Request a report come back to Council regarding a final determination on the design of the mural.

CARRIED UNANIMOUSLY

Cr Lawrence left the meeting at 8:10pm.

Cr Lawrence returned to the meeting before the vote on the next item at 8:13pm.

10.9 Response to Notice of Motion 2019/19 - 81 Charles Street, Ascot Vale

Author: Christina Collia - Coordinator Strategic Planning

Directorate: Planning and Development

Minute No. 2019/253

Council Resolution

Moved by Cr Marshall, seconded by Cr Cusack that Council resolves to:

- a. Note the findings of the 81 Charles Street, Ascot Vale: Heritage Values Review (2019).
- b. Request a ministerial amendment, Amendment C210moon, under section 20(4) of the *Planning and Environment Act 1987*, to apply the interim Heritage Overlay to 81 Charles Street, Ascot Vale.
- c. In accordance with Section 8A(3) of the *Planning and Environment Act 1987*, seek authorisation from the Minister for Planning to prepare and exhibit Moonee Valley Planning Scheme Amendment C211moon to apply the Heritage Overlay to 81 Charles Street, Ascot Vale on a permanent basis.
- d. Subject to obtaining authorisation from the Minister for Planning, exhibit Moonee Valley Planning Scheme Amendment C211moon in accordance with Section 19 of the *Planning and Environment Act 1987*.
- e. Allow Council officers to make minor editing or typographical changes to the amendment documentation as required.
- f. Further investigate the potential precinct identified in the 81 Charles Street, Ascot Vale: Heritage Values Review (2019) as part of Council's future heritage work program.

CARRIED UNANIMOUSLY

**10.10 Response to petition to improve the Weather Station
Park in Airport West**

Author: Russell Beer - Coordinator Horticulture and Public Spaces

Directorate: City Services

Minute No. **2019/254**

Council Resolution

Moved by Cr Byrne, seconded by Cr Gauci Maurici that Council resolves to:

- a. Note the petition received
- b. Note that there is adequate playground equipment at the Weather Station Park for primary school aged children
- c. Notify the lead petitioner of Council's decision
- d. The CEO develop protocols for ensuring that the views of children and their carers in the relevant neighbourhood are considered prior to undertaking any playground upgrade classified as medium or large

CARRIED UNANIMOUSLY

10.11 Report on Audit Committee

Author: Cindy Edwards - Senior Coordinator Risk and Corporate Information

Directorate: Organisational Performance

Minute No. 2019/255

Council Resolution

Moved by Cr Byrne, seconded by Cr Gauci Maurici that Council resolves to receive and note the confirmed minutes of the Audit Committee meetings held on 25 February 2019 and 20 May 2019 (circulated separately as confidential attachments).

CARRIED UNANIMOUSLY

10.12 Notices of Motion Quarterly Report

Author: Rosie Ferreira - Governance Officer

Directorate: Organisational Performance

Minute No. 2019/256

Council Resolution

Moved by Cr Gauci Maurici, seconded by Cr Nation that Council resolves to receive and note the report on the endorsed Notices of Motion that are currently in progress or ongoing, for the period 10 November 2016 to 24 September 2019.

CARRIED UNANIMOUSLY

10.13 Assemblies of Councillors

Author: Tracey Classon - Governance Officer

Directorate: Organisational Performance

Minute No. 2019/257

Council Resolution

Moved by Cr Lawrence, seconded by Cr Surace that Council resolves to receive the following records of Assemblies of Councillors in accordance with section 80A(2) of the *Local Government Act 1989*.

| | | |
|-----------------------------|---|--------------------------------|
| Assembly | Strategic Briefing held on Tuesday 17 September 2019 at 6.10pm. Flemington Community Centre | |
| Matters considered | Draft Ordinary Council Meeting agenda for 24 September 2019. | |
| Councillors present | Cr Samantha Byrne Cr Jim Cusack Cr Rebecca Gauci Maurici Cr Nicole Marshall Cr Narelle Sharpe Cr John Sipek | |
| | Absent: Cr Richard Lawrence, Cr Cam Nation, Cr Andrea Surace | |
| Staff present | Bryan Lancaster Natalie Reiter | Gil Richardson Allison Watt |
| Conflict of interest | Bryan Lancaster left the meeting at 6.16pm due to a conflict of interest in confidential item 14.1 on the agenda and returned to the meeting at 6.18pm. | |

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| Assembly | Ordinary Council Meeting pre-meet held on Tuesday 24 September 2019 at 6.00pm. Committee Room, Civic Centre. | |
| Matters considered | 24 September 2019 OCM agenda | |
| Councillors present | Cr Narelle Sharpe Cr John Sipek Cr Rebecca Gauci Maurici Cr Richard Lawrence Cr Samantha Byrne | |
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| Staff present | Natalie Reiter Gil Richardson Allison Watt Petrus Barry | |
| Conflict of interest | Nil. | |

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|-----------------------------|---|--|
| Assembly | Strategic Briefing held on Tuesday 1 October 2019 at 6.06pm. Council Chamber, Civic Centre | |
| Matters considered | 1. New corporate website 2. Community Survey 2019 3. Review of the draft agenda for the Ordinary Meeting to be held 8 October 2019 | |
| Councillors present | Cr John Sipek (Deputy Mayor) Cr Samantha Byrne Cr Jim Cusack (6.24pm) Cr Nicole Marshall Cr Andrea Surace Apologies: Crs Sharpe, Gauci Maurici, Lawrence and Nation. | |
| Staff present | Bryan Lancaster Kendrea Pope Natalie Reiter Gil Richardson Maria Weiss | Allison Watt Geua Montana William Lai April Rathgen Larry Chew |
| Conflict of interest | Nil. | |

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|-----------------------------|--|---|
| Assembly | Ordinary Council Meeting pre-meet held on Tuesday 8 October 2019 at 6.00pm. Committee Room, Civic Centre. | |
| Matters considered | 8 October 2019 OCM agenda | |
| Councillors present | Cr Samantha Byrne Cr Jim Cusack Cr Richard Lawrence Cr Nicole Marshall Cr Narelle Sharpe Cr John Sipek Cr Andrea Surace Leave of absence: Cr Rebecca Gauci Maurici Absent: Cr Cam Nation | |
| Staff present | Kendrea Pope Natalie Reiter Gil Richardson | Maria Weiss Petrus Barry Allison Watt |
| Conflict of interest | Nil. | |

CARRIED UNANIMOUSLY

11. Notices of Motion

- 11.1 **Notice of Motion Report - No 25/2019 - Naming of Canary Island Date Palms on Mt Alexander Road**
- From:** Councillor Richard Lawrence

Minute No. 2019/258

Council Resolution

Moved by Cr Lawrence, seconded by Cr Gauci Maurici take notice that at the Ordinary Meeting of Council to be held on 22 October 2019 it is my intention to move:

That Council consider naming each of the 143 Canary Island Date Palms located along the median strip of Mt Alexander Rd between Shamrock St and Leake St Essendon after a past or present prominent and well regarded resident who has resided within the City of Moonee Valley. That each year up to five of the Canary Island Date Palms be named in honour of those residents, starting with the Palms located at the southern end of the median strip.

The naming of the Canary Island Date Palms be undertaken by MVCC place naming committee each year with reference to the community of Moonee Valley for suggestions of those names each year.

That a small naming plaque be erected in front of each Canary Island Date Palm in honour of that person selected with some details of their life.

CARRIED UNANIMOUSLY

12. Urgent Business

Nil

13. Delegates Reports

Nil.

14. Confidential Reports

Nil

15. Close of Meeting

Mayor, Cr Narelle Sharpe at her last official meeting chairing as Mayor, thanked her fellow Councillors, CEO and staff for their support during the year.

The meeting concluded at 8.55pm.

**CR NARELLE SHARPE
CHAIRPERSON**