Attachments

Ordinary Meeting of Council

Tuesday, 8 October 2019
6:30pm
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MV/999/2018 – 184 Maribyrnong Road, Moonee Ponds
Clause 55 Assessment

Where there is non-compliance, see main report.

<table>
<thead>
<tr>
<th>Title and Objective</th>
<th>Complies with Standard</th>
<th>Complies with Objective</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clause 55 – Two or more dwellings on a lot and Residential Buildings</td>
<td>✓</td>
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<tr>
<td>B1 – Neighbourhood Character Objectives</td>
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<td>B2 – Residential Policy Objectives</td>
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<td>B3 – Dwelling Diversity Objective</td>
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<td>B4 – Infrastructure Objectives</td>
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<tr>
<td>B5 – Integration with the Street Objective</td>
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<tr>
<td>B6 – Street Setback Objective</td>
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<tr>
<td>B7 – Building Height Objective</td>
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<tr>
<td>B8 – Site Coverage Objective</td>
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<td>✓</td>
</tr>
<tr>
<td>B9 – Permeability and Stormwater Management Objectives</td>
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</tr>
<tr>
<td>B10 – Energy Efficiency Objectives</td>
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<tr>
<td>B11 – Open Space Objective</td>
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<td>B14 – Access Objective</td>
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<td>B15 – Parking Location Objectives</td>
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<td>B17 – Side and Rear Setbacks Objective</td>
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<td>B18 – Walls on Boundaries Objective</td>
<td>X</td>
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<td>B19 – Daylight to Existing Windows Objective</td>
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<td>Objective</td>
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<td>Subject to Conditions</td>
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<td>B20 – North-facing Windows Objective</td>
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<tr>
<td>B21 – Overshadowing Open Space Objective</td>
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<tr>
<td>B22 – Overlooking Objective</td>
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<td>B23 – Internal Views Objective</td>
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<td>B25 – Accessibility Objective</td>
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<td>B27 – Daylight to New Windows Objective</td>
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<td>B29 – Solar Access to Open Space Objective</td>
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<td>B30 – Storage Objective</td>
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<tr>
<td>B31 – Design Detail Objective</td>
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<td>B32 – Front Fences Objective</td>
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<td>B33 – Common Property Objectives</td>
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<tr>
<td>B34 – Site Services Objectives</td>
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✓ – Complies,
X – Non-compliance
N/A – Not Applicable
184 MARIBYRNONG ROAD MOONEE PONDS

TOWN PLANNING APPLICATION
APRIL 2019
REVISION B
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1.1 Lower Ground

1.2 Ground

1.3 First Floor

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2.0

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TUESDAY, 8 OCTOBER 2019
ATTACHMENTS – ORDINARY COUNCIL MEETING
ITEM 10.1 - ATTACHMENT C

ATTACHMENTS – ORDINARY COUNCIL MEETING
ITEM 10.1 - ATTACHMENT C

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### Objectors List for MV/999/2018 at 184 Maribyrnong Road, MOONEE PONDS

<table>
<thead>
<tr>
<th>Address</th>
<th>Suburb</th>
<th>Postcode</th>
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<tbody>
<tr>
<td>1 Latrobe Street, MOONEE PONDS VIC 3039</td>
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<td>C/- Mason Town Planning, 182a Maribyrnong Road, MOONEE PONDS VIC 3039</td>
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<td>174 Maribyrnong Road, MOONEE PONDS</td>
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</tbody>
</table>
Attachment A

MV/552/2017/A – 261A, 261B & 261C Keilor Road Essendon

Location of Objectors

<table>
<thead>
<tr>
<th>Address</th>
<th>Suburb</th>
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<th>Postcode</th>
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<tbody>
<tr>
<td>2/110 Bradshaw Street</td>
<td>ESSENDON</td>
<td>VIC</td>
<td>3040</td>
</tr>
<tr>
<td>3/110 Bradshaw Street</td>
<td>ESSENDON</td>
<td>VIC</td>
<td>3040</td>
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<td>1 Graves Street,</td>
<td>ESSENDON</td>
<td>VIC</td>
<td>3040</td>
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<tr>
<td>259A Keilor Road,</td>
<td>ESSENDON</td>
<td>VIC</td>
<td>3040</td>
</tr>
<tr>
<td>263A Keilor Road,</td>
<td>ESSENDON</td>
<td>VIC</td>
<td>3040</td>
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</table>
PROPOSED MIXED USE DEVELOPMENT
261 KEILOR ROAD, ESSENDON

NOTE

This colour document is made available for the purpose of
clarifying and colour-coding a subject matter, and
these documents contain confidential and commercial
confidential information.

Attendees must surrender all copies and documents,
and the documents cannot be reproduced in any
manner.
Punthill Apartment Hotels

261 Keilor Road, Essendon

Proposed Signage
1. Suspended illuminated signage directly below awning over entry. Bottom of signage at minimum 2400mm from FFL.

2. Entrance Identification illuminated signage filled from ground by 200mm and aligned with top of openings.

3. High Level Identification Signage for long distance visibility approaching down Keilor Road.

4. High Level Identification Signage for long distance.
1. Suspended illuminated signage directly below awning over entry. Bottom of signage at minimum 2400mm from FFL.

2. Entrance identification illuminated signage lifted from ground by 200mm and aligned with top of openings.
1. Suspended illuminated signage directly below awning over entry. Bottom of signage at minimum 2400mm from FFL.

2. Entrance identification illuminated signage lifted from ground by 200mm and aligned with top of openings.

3. High level identification signage for long distance visibility approaching down Keilor Road.
1. Suspended illuminated signage directly below awning over entry. Bottom of signage at minimum 2400mm from FFL.

4. High Level Identification Signage for long distance visibility approaching down Koolee Road.
PLANNING PERMIT

Permit No.: MV/552/2017
Planning scheme: Moonee Valley Planning Scheme
Responsible Authority: Moonee Valley City Council
ADDRESS OF THE LAND: 261A, 261B & 261C Keilor Road, ESSENDON
THE PERMIT ALLOWS: Construction of a five storey building with basement, reduction of car parking, waiver of loading bay requirements and alteration of access to a Road Zone Category 1

THE FOLLOWING CONDITIONS APPLY TO THIS PERMIT:

1. Before the development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended plans must be drawn to scale with dimensions and an electronic copy must be provided. The amended plans must be generally in accordance with the plans submitted to Council and assessed with the application, but modified to show:

   a) The setbacks of levels four and five from the southern boundary to comply with the requirements of Table 1 (rear setback for Precinct 3) of the Design and Development Overlay Schedule 7;

   b) Any subsequent internal changes as a result of Condition 1a);

   c) The residential entrance door to be recessed into the site by a minimum 1.5 metres from the front boundary and letterboxes brought forward of the door;

   d) The garage lift-up door to be recessed into the site by a minimum 1.5 metres from the north-eastern corner of the site;

   e) The box framing elements along the front elevation to provide a greater thickness to emphasise their architectural role;

1 May 2018

Date Issued

Signature for the Responsible Authority
f) A revised colour and material schedule to incorporate a more simplistic design response emphasising the framing elements, differentiating materials between the commercial and residential components and providing a lighter colour palate;

g) The plans to allocate one car space to the shop;

h) The plans to allocate one visitor car space for residential visitors only;

i) The 2 bicycle spaces (1 bicycle hoop) within the road reserve to be notated to be constructed to the satisfaction of the Responsible Authority in accordance with Condition 17;

j) The relocation of the street sign/s as a result of the crossover to the satisfaction of the Responsible Authority;

k) Notate the pits incorporated within the proposed crossover to be trafficable or relocated a minimum 1 metre from the crossover splay to the satisfaction of the Responsible Authority;

l) The provision of pedestrian visibility splays in accordance with the requirements of Clause 52.06-9 (Design Standards of Car Parking) of the Moonee Valley Planning Scheme or appropriate alternative measures such as convex mirror(s) or warning lights to the satisfaction of the Responsible Authority;

m) All permeable surfaces clearly notated across the site;

n) An annotation for all screening measures to be fixed to a height of 1.7 meters above finished floor level with a maximum of 25% transparency;

o) All windows facing Keilor Road to be double glazed for noise attenuation purposes;

p) The provision of at least one adaptable bathroom that meets all of the requirements of either Design A or Design B of Standard D17 of Clause 58.05-1 (Accessibility) of the Moonee Valley Planning Scheme;

q) Dimension the sill height of habitable room windows above Finished Floor Level;

r) External lighting capable of illuminating the residential entrance and vehicle entrance along Keilor Road;

s) A notation for the screening of air-conditioning units on balconies in accordance with Condition 12 of this permit;

t) Landscape Plan in accordance with Condition 3 of this permit; and

u) A prominent note on all plans and elevations stating: 'Refer to endorsed Sustainable Design Assessment, and associated BESS Report, for all
Environmental Sustainable Design commitments and requirements.

When approved, these plans will be endorsed and will form part of this permit.

2. The development as shown on the endorsed plans must not be altered without the written consent of the Responsible Authority.

3. Before the development starts, and before any trees or vegetation are removed, a landscape plan and schedule to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The landscape plans and schedule must be prepared by a person or firm with suitable qualifications to the satisfaction of the Responsible Authority, drawn to scale with dimensions.

When approved, the landscape plans and schedule will be endorsed and will form part of this permit.

Landscaping in accordance with the endorsed landscape plan and schedule must be completed before the building is occupied.

At all times, the landscaping plan must be maintained in good order in accordance with the endorsed landscape plan and schedule and to the satisfaction of the Responsible Authority.

4. The garden areas shown on the endorsed plan and schedule must only be used as gardens and must be constructed, completed and maintained in a proper, tidy and healthy condition to the satisfaction of the Responsible Authority. Any trees or shrub damaged, removed or destroyed must be replaced by a tree or shrub or similar size and variety to the satisfaction of the Responsible Authority.

5. A minimum 30 days prior to any buildings or works commencing, all Water Sensitive Urban Design (WSUD) details (relating to the WSUD treatment measures nominated in the approved and complying STORM report), such as cross sections and/or specifications, to assess the technical effectiveness of the proposed stormwater treatment measures, must be submitted for approval by the Responsible Authority.

6. A minimum 30 days prior to any building or works commencing, a Construction and Site Management Plan (CSMP) must be submitted to and be approved by the Responsible Authority detailing the construction activity proposed and the site and environmental management methods to be used. The CSMP must be in accordance with Moonee Valley City Council's CSMP's Guidelines and Template.

When approved, the CSMP will be endorsed and will form part of this permit.

The development must be carried out in accordance with the endorsed CSMP and the provisions, requirements and recommendations of the endorsed CSMP must be implemented and complied with to the satisfaction of the Responsible Authority.

1 May 2018
Date Issued

Signature for the Responsible Authority

Page 3 of 8
7. Before the development starts, a Car Parking Management Plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The Car Parking Management Plan must be prepared by a traffic consultant with suitable qualifications to the satisfaction of the Responsible Authority and must include:

   a) Details as to how the car stackers are to be regularly maintained and serviced;

   b) Details of timeframes and measures to be undertaken, to reinstate the car stackers back to working order, if the car stacker becomes non-operational;

   c) Details of measures to be undertaken if the car stackers are not operational, so not to provide any additional on-street parking demand; and

   d) The allocation of car spaces associated with dwellings within the building complex.

When approved, the Car Parking Management Plan will be endorsed and will form part of this permit.

The provisions, recommendations and requirements of the endorsed Car Parking Management Plan must be implemented and complied with to the satisfaction of the Responsible Authority.

8. The on-site car spaces and storage cages must not be subdivided, leased or sold separately to external parties that are not prime lot owners or tenants of the building or development.

9. Before the development starts, a Waste Management Plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended Waste Management Plan must be in accordance with the City of Moonee Valley’s 'Waste Management Plans – Guidelines for Applicants' and must be:

   a) Modified in accordance with Condition 1 of this permit.

When approved, the amended Waste Management Plan will be endorsed and will form part of this permit.

The provisions, recommendations and requirements of the endorsed Waste Management Plan must be implemented and complied with to the satisfaction of the Responsible Authority.

10. A maximum 30 days following completion of the development, a WSUD Maintenance Program must be submitted to and approved by the Responsible Authority which sets out future operational and maintenance arrangements for all WSUD measures. The program must include, but is not
limited to:

a) Inspection frequency;

b) Cleanout procedures;

c) As installed design details/diagrams including a sketch of how the system operates; and

d) A report confirming completion and commissioning of all WSUD Response initiatives by the author of the WSUD Response and STORM or MUSIC model approved pursuant to this permit, or similarly qualified person or company. This report must be to the satisfaction of the Responsible Authority and must confirm that all initiatives specified in the WSUD Response and STORM or MUSIC model have been completed and implemented in accordance with the approved report.

The WSUD Maintenance Program may form part of a broader Maintenance Program that covers other aspects of maintenance such as a Builder's Guide or Building Maintenance Guide.

11. Before the building approved by this permit is occupied, all boundary walls must be cleaned and finished to the satisfaction of the Responsible Authority if the owner of the adjoining land allows access for this purpose.

12. Service units, including air conditioning units, must not be located on any of the balconies or terrace areas unless appropriately visually and acoustically screened to the satisfaction of the Responsible Authority.

13. Floor levels shown on the endorsed plans must not be altered or modified without prior written consent of the Responsible Authority.

14. Before the building approved by this permit is occupied, the areas set aside for the parking of vehicles, together with the associated driveways and access lanes as shown on the endorsed plans must be:

a) Constructed;

b) Available for use in accordance with the endorsed plans;

c) Properly formed to such levels and drained so that they can be used in accordance with the endorsed plans;

d) Finished with a permanent trafficable surface (such as concrete, asphalt or paving); and

e) Line-marked or provided with another adequate means of ensuring that the boundaries of all vehicle space are clearly indicated on the ground.

In accordance with the endorsed plans to the satisfaction of the Responsible Authority.

1 May 2018

Date Issued

Signature for the Responsible Authority

PERMITD

Page 5 of 8
The area set aside for the parking of vehicles, together with the associated driveways and access lanes as shown on the endorsed plans must:

f) Be maintained and made available for such use; and

g) Not be used for any other purpose,

to the satisfaction of the Responsible Authority.

15. Provision must be made for the drainage of the land including landscaped and pavement areas. The discharge of water from the land must be controlled around its limits to prevent any discharge onto any adjoining or adjacent property or streets other than by means of an underground pipe drain which is discharged to an approved legal point of discharge to the satisfaction of the Responsible Authority.

16. An on-site stormwater detention drainage system must be installed on the land to the satisfaction of the Responsible Authority.

Before the development starts, a Drainage Layout Plan, including computations and manufacturers specifications, to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The Drainage Layout Plan must be prepared by a Civil Engineer with suitable qualifications to the satisfaction of the Responsible Authority and must depict an on-site stormwater detention drainage system to be installed on the land.

When approved, the Drainage Layout Plan will form part of this permit.

The on-site stormwater detention drainage system must be installed and the provisions, recommendations and requirements of the endorsed Drainage Layout Plan must otherwise be implemented and complied with to the satisfaction of the Responsible Authority.

17. Prior to the commencement of use, 1 bicycle hoop is to be provided within Keilor Road reserve to the west of the proposed crossover to the satisfaction of the Responsible Authority.

18. The plant area and equipment on the roof of the building must be screened in a manner to complement the appearance of the building to the satisfaction of the Responsible Authority.

19. The development must be provided with external lighting capable of illuminating access to the vehicle accessway, car parking space and pedestrian walkways. Lighting must be located, directed and shielded and of limited intensity so that no nuisance or loss of amenity is caused to any person within or beyond the land.

20. All waste must be disposed of to the satisfaction of the Responsible Authority. Liquid waste or polluted waters must not be discharged into a sewer or

1 May 2018
Date Issued

PERMITTED

Signature for the Responsible Authority

Page 6 of 8
stormwater drainage system.

21. All pipes, fixtures, fittings, ducts and vents servicing any building on the land, other than stormwater downpipes and gutters above the ground floor storey of the building, must be concealed in service ducts or otherwise hidden from view to the satisfaction of the Responsible Authority.

**Start VicRoads Conditions**

22. The vehicle crossing and passing area must be constructed to the satisfaction of the Roads Corporation (VicRoads) and/or the Responsible Authority and at no cost to the Roads Corporation, prior to the occupancy of any of the proposed dwellings.

23. The vehicle crossing and passing area must be maintained in a fit and proper state so as not to compromise the ability of vehicles to enter and exit the site in a safe manner or compromise operational efficiency of the road or public safety.

**End VicRoads Conditions**

24. This permit will expire if one of the following circumstances applies:

a) The development is not commenced within two (2) years from the date of issue of this permit, or

b) The development is not completed within four (4) years of the date of issue of this permit.

Before the permit expires, or within six (6) months afterwards, the owner or occupier of the land may make a written request to the Responsible Authority to extend the expiry date.

If the development commences before the permit expires, within twelve (12) months after the permit expires, the owner or occupier of the land may make a written request to the Responsible Authority to extend the expiry date.

**Permit Notes:**

- **This is not a building permit under the Building Act. A separate building permit is required to be obtained for any demolition or building works.**

- **Before the development starts, the permit holder must contact Moonee Valley City Council on 9243 8888 regarding legal point of discharge, vehicular crossings, building over easements, asset protection, road consent/occupancy, etc.**

- **The required on-site detention system must be designed to limit the rate of stormwater discharge from the land to pre-development levels in accordance with the following calculations: C=0.4, tc=5mins, ARI 1 in 5. An ARI of 1 in 10 should be used for storage and the greater of post**

1 May 2018

*Date Issued*

*Signature for the Responsible Authority*

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development C or C=0.80.

- All drainage works undertaken must be in accordance with the requirements of Stormwater Drainage Requirements for Development Works as prepared by the Moonee Valley Planning Scheme.

- All works undertaken within any existing road reserves must accord with the requirements of Moonee Valley City Council’s Asset Permit and Protection Department and be to the satisfaction of the Responsible Authority.

- Council will not accept any modifications to the existing levels within the road reserve. Any changes in levels to match existing surface levels along property boundary lines must be made within the property boundary.

- The on-site car spaces and storage cages must not be subdivided, leased or sold separately to external parties that are not prime lot owners or tenants of the building or development.

- The development authorised by this permit will require the submission of a Construction and Site Management Plan (CSMP) prior to the commencement of any works. All CSMPs are required to be made via Council’s new online system at [http://www mvcc vic gov au/planning and-building/planning/construction-site-management-plans aspx](http://www.mvcc.vic.gov.au/planning-and-building/planning/construction-site-management-plans.aspx) or in person at 9 Kellaway Avenue, Moonee Ponds.

- A separate approval may be required under the Road Management Act for the construction of the vehicle crossing. Please contact VicRoads prior to commencing any works.

- No on-street parking permits will be provided to the occupiers of the land.

- In the event that car parking spaces or storage cages are separately title, a condition will be imposed on any further subdivision permit requiring the permit holder to enter into a Section 173 Agreement to ensure the on-site car spaces and storage cages must not be subdivided, leased or sold separately to external parties that are not prime lot owners or tenants of the building or development.
ATTACHMENTS – ORDINARY COUNCIL MEETING

ITEM 10.2 - ATTACHMENT C

Planning and Environment Regulations 2015 Form 4 (Planning Permit)
Planning and Environment Act 1988
MOONEE VALLEY PLAN 1991 (MVP91)
Exhibited Plan referred to in PR9222 Application No. MV-2018/106
For and on behalf of the Responsible Authority
Assisted by: Grant McKenzie
Dated 10 August 2018 Sheet 05

PROPOSED MIXED USE DEVELOPMENT
50 KELOR ROAD, SPRINGWOOD
BASEMENT & GROUND FLOOR

DORIO Architects Group
Unit 3, Level 1
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Attachment D

MV/552/2017/A – 261A, 261B & 261C Kellor Road Essendon

DRAFT AMENDED PLANNING PERMIT

Permit No.: MV/552/2017/A
Planning scheme: Moonee Valley Planning Scheme
Responsible Authority: Moonee Valley City Council
ADDRESS OF THE LAND: 261A, 261B & 261C Kellor Road, ESSENDON
THE PERMIT ALLOWS: Use and development of the land for a five storey residential building (Residential Hotel), reduction of bicycle facilities requirement, display of internally illuminated business identification and high wall business identification signs and alteration of access to a Road Zone Category 1

THE FOLLOWING CONDITIONS APPLY TO THIS PERMIT:

1. Before the development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The amended plans must be drawn to scale with dimensions and an electronic copy must be provided. The amended plans must be generally in accordance with the plans submitted to Council and assessed with the application, but modified to show:

   a) The setbacks of levels four and five from the southern boundary to comply with the requirements of Table 1 (rear setback for Precinct 3) of the Design and Development Overlay Schedule 7;

   b) Any subsequent internal changes as a result of Condition 1a);

   c) Deleted;

   d) Deleted;

   e) The box framing elements along the front elevation to provide a greater thickness to emphasise their architectural role;

   f) A revised colour and material schedule to incorporate a more simplistic design response emphasising the framing elements, differentiating materials between the commercial and residential components and providing a lighter colour palate;

   g) Deleted;
h) Deleted;

i) A notation on the plans to stipulate that both of the Keilor Road bicycle spaces are to be available for public use, in accordance with Condition 17;

j) The relocation of the street sign/s as a result of the crossover to the satisfaction of the Responsible Authority;

k) Notate the pits incorporated within the proposed crossover to be trafficable or relocated a minimum 1 metre from the crossover splay to the satisfaction of the Responsible Authority;

l) The provision of pedestrian visibility splay in accordance with the requirements of Clause 52.06-9 (Design Standards of Car Parking) of the Moonee Valley Planning Scheme or appropriate alternative measures such as convex mirror(s) or warning lights to the satisfaction of the Responsible Authority;

m) All permeable surfaces clearly notated across the site;

n) An annotation for all screening measures to be fixed to a height of 1.7 meters above finished floor level with a maximum of 25% transparency;

o) All windows facing Keilor Road to be double glazed for noise attenuation purposes;

p) Deleted;

q) Dimension the sill height of habitable room windows above Finished Floor Level;

r) External lighting capable of illuminating the hotel entrance and vehicle entrance along Keilor Road;

s) A notation for the screening of air-conditioning units on balconies in accordance with Condition 12 of this permit;

t) Landscape Plan in accordance with Condition 3 of this permit;

u) An amended BESS report in accordance with Condition 29, with all annotations and measures shown on the plans;

v) The elevations updated to show the correct colours and finishes in accordance with the colour and materials schedule;

w) All new or modified south-facing windows to be screened or have raised sill heights up to 1.7 metres above finished floor level;

x) The car parking area to have a minimum gradient of 1:200, graded towards a discharge point for drainage purposes;

y) The doors to services (gas, etc.) are not to open outwards to Keilor Road (i.e. into the footpath) unless otherwise required by the relevant Service Authority;
z) The wall mounted 'Ned Kelly' bicycle spaces to be spaced in accordance with Figure B7 of AS2890.3-2015;

aa) The design of the bicycle hoops on the Keilor Road reserve to be in accordance with AS2890.3-2015;

bb) An amended Car Parking Management Plan in accordance with Condition 7;

c) An amended Waste Management Plan in accordance with Condition 9;

d) An amended WSUD report in accordance with Condition 28, with all stormwater treatment measures and associated annotations shown on the plans; and

ee) Any changes as a result of VicRoads Conditions 24 – 27.

When approved, these plans will be endorsed and will form part of this permit.

2. The development as shown on the endorsed plans must not be altered without the written consent of the Responsible Authority.

3. Before the development starts, and before any trees or vegetation are removed, a landscape plan and schedule to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The landscape plans and schedule must be prepared by a person or firm with suitable qualifications to the satisfaction of the Responsible Authority, drawn to scale with dimensions.

When approved, the landscape plans and schedule will be endorsed and will form part of this permit.

Landscaping in accordance with the endorsed landscape plan and schedule must be completed before the building is occupied.

At all times, the landscaping plan must be maintained in good order in accordance with the endorsed landscape plan and schedule and to the satisfaction of the Responsible Authority.

4. The garden areas shown on the endorsed plan and schedule must only be used as gardens and must be constructed, completed and maintained in a proper, tidy and healthy condition to the satisfaction of the Responsible Authority. Any trees or shrub damaged, removed or destroyed must be replaced by a tree or shrub or similar size and variety to the satisfaction of the Responsible Authority.

5. A minimum 30 days prior to any buildings or works commencing, all Water Sensitive Urban Design (WSUD) details (relating to the WSUD treatment measures nominated in the approved and complying STORM report), such as cross sections and/or specifications, to assess the technical effectiveness of the proposed stormwater treatment measures, must be submitted for approval by the Responsible Authority.
6. A minimum 30 days prior to any building or works commencing, a Construction and Site Management Plan (CSMP) must be submitted to and be approved by the Responsible Authority detailing the construction activity proposed and the site and environmental management methods to be used. The CSMP must be in accordance with Moonee Valley City Council’s CSMP’s Guidelines and Templates.

When approved, the CSMP will be endorsed and will form part of this permit.

The development must be carried out in accordance with the endorsed CSMP and the provisions, requirements and recommendations of the endorsed CSMP must be implemented and complied with to the satisfaction of the Responsible Authority.

7. Before the development starts, a Car Parking Management Plan (CPMP) prepared by a suitably qualified person or firm must be submitted in an electronic format and approved by the Responsible Authority. The CPMP must include, to the satisfaction of the Responsible Authority:

a) All car spaces, loading areas, passing areas, etc to be signed and line marked;

b) All access controls, such as boom gates, roller doors and intercom systems etc;

c) Arrangements for the provision of eleven (11) car spaces;

d) The management of visitor parking spaces and security arrangements for occupants of the development, including the provision of an Intercom system at the security entrances;

e) Lighting of parking areas, entries and exits;

f) All directional signage (occupants, visitors, pedestrians, cyclists etc) within the carpark;

g) On-site loading arrangements, including times, access, vehicle types, etc;

h) Any waste collection arrangements in accordance with the endorsed waste management plan; and

i) Traffic calming measures for inclusion within the accessways and car parking areas on site, including rubber speed humps as appropriate.

When approved, the Car Parking Management Plan will be endorsed and will form part of this permit.

The provisions, recommendations and requirements of the endorsed CPMP must be implemented and complied with to the satisfaction of the Responsible Authority.

8. Deleted.

9. Before the development starts, a Waste Management Plan to the satisfaction of the Responsible Authority must be submitted to and approved by the
Responsible Authority. The amended Waste Management Plan must be in accordance with the City of Moonee Valley’s ‘Waste Management Plans – Guidelines for Applicants’ and must be:

a) Modified in accordance with Condition 1 of this permit.

b) Specify off-peak bin collection times.

When approved, the amended Waste Management Plan will be endorsed and will form part of this permit.

The provisions, recommendations and requirements of the endorsed Waste Management Plan must be implemented and complied with to the satisfaction of the Responsible Authority.

10. A maximum 30 days following completion of the development, a WSUD Maintenance Program must be submitted to and approved by the Responsible Authority which sets out future operational and maintenance arrangements for all WSUD measures. The program must include, but is not limited to:

a) Inspection frequency;

b) Cleanout procedures;

c) As installed design details/diagrams including a sketch of how the system operates; and

d) A report confirming completion and commissioning of all WSUD Response initiatives by the author of the WSUD Response and STORM or MUSIC model approved pursuant to this permit, or similarly qualified person or company. This report must be to the satisfaction of the Responsible Authority and must confirm that all initiatives specified in the WSUD Response and STORM or MUSIC model have been completed and implemented in accordance with the approved report.

The WSUD Maintenance Program may form part of a broader Maintenance Program that covers other aspects of maintenance such as a Builder’s Guide or Building Maintenance Guide.

11. Before the building approved by this permit is occupied, all boundary walls must be cleaned and finished to the satisfaction of the Responsible Authority if the owner of the adjoining land allows access for this purpose.

12. Service units, including air conditioning units, must not be located on any of the balconies or terrace areas unless appropriately visually and acoustically screened to the satisfaction of the Responsible Authority.

13. Floor levels shown on the endorsed plans must not be altered or modified without prior written consent of the Responsible Authority.

14. Before the building approved by this permit is occupied, the areas set aside for the parking of vehicles, together with the associated driveways and access lanes as shown on the endorsed plans must be:

a) Constructed;
b) Available for use in accordance with the endorsed plans;

c) Properly formed to such levels and drained so that they can be used in accordance with the endorsed plans;

d) Finished with a permanent trafficable surface (such as concrete, asphalt or paving); and

e) Line-marked or provided with another adequate means of ensuring that the boundaries of all vehicle space are clearly indicated on the ground,

In accordance with the endorsed plans to the satisfaction of the Responsible Authority.

The area set aside for the parking of vehicles, together with the associated driveways and access lanes as shown on the endorsed plans must:

f) Be maintained and made available for such use; and

g) Not be used for any other purpose,

to the satisfaction of the Responsible Authority.

15. Provision must be made for the drainage of the land including landscaped and pavement areas. The discharge of water from the land must be controlled around its limits to prevent any discharge onto any adjoining or adjacent property or streets other than by means of an underground pipe drain which is discharged to an approved legal point of discharge to the satisfaction of the Responsible Authority.

16. An on-site stormwater detention drainage system must be installed on the land to the satisfaction of the Responsible Authority.

Before the development starts, a Drainage Layout Plan, including computations and manufacturers specifications, to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. The Drainage Layout Plan must be prepared by a Civil Engineer with suitable qualifications to the satisfaction of the Responsible Authority and must depict an on-site stormwater detention drainage system to be installed on the land.

When approved, the Drainage Layout Plan will form part of this permit.

The on-site stormwater detention drainage system must be installed and the provisions, recommendations and requirements of the endorsed Drainage Layout Plan must otherwise be implemented and complied with to the satisfaction of the Responsible Authority.

17. Prior to the commencement of use, 1 bicycle hoop is to be provided within Keilor Road reserve to the west of the proposed crossover to the satisfaction of the Responsible Authority.
18. The plant area and equipment on the roof of the building must be screened in a manner to complement the appearance of the building to the satisfaction of the Responsible Authority.

19. The development must be provided with external lighting capable of illuminating access to the vehicle accessway, car parking space and pedestrian walkways. Lighting must be located, directed and shielded and of limited intensity so that no nuisance or loss of amenity is caused to any person within or beyond the land.

20. All waste must be disposed of to the satisfaction of the Responsible Authority. Liquid waste or polluted waters must not be discharged into a sewer or stormwater drainage system.

21. All pipes, fixtures, fittings, ducts and vents servicing any building on the land, other than stormwater downpipes and gutters above the ground floor storey of the building, must be concealed in service ducts or otherwise hidden from view to the satisfaction of the Responsible Authority.

Start VicRoads Conditions

22. The vehicle crossing and passing area must be constructed to the satisfaction of the Roads Corporation (VicRoads) and/or the Responsible Authority and at no cost to the Roads Corporation, prior to the occupancy of any of the proposed dwellings.

23. The vehicle crossing and passing area must be maintained in a fit and proper state so as not to compromise the ability of vehicles to enter and exit the site in a safe manner or compromise operational efficiency of the road or public safety.

24. Before the development starts, amended Ground Floor Plan must be submitted to and approved by the Roads Corporation (VicRoads). The plans must be drawn to scale with dimensions and two copies must be provided. The amended plans must provide a passing area of at least 5m wide and 7m long to the driveway at the entrance to Kellor Road, Essendon.

25. The vehicle crossing and passing area must be constructed to the satisfaction of the Roads Corporation (VicRoads) and/or the Responsible Authority and at no cost to the Roads Corporation, prior to the occupation of any of the proposed dwellings.

26. The vehicle crossing and passing area must be maintained in a fit and proper state so as not to compromise the ability of vehicles to enter and exit the site in a safe manner or compromise operational efficiency of the road or public safety.

27. The luminance of the advertising sign must be such that it does not give a veiling luminance to the driver, of greater than 0.25 cd/m², throughout the driver's approach to the advertising sign.

End VicRoads Conditions

28. Stormwater from the development must be treated to meet the water quality performance objectives set out in the Urban Stormwater Best Practice
Environmental Management Guidelines, Victoria Stormwater Committee 1999 (Guidelines), as amended. The performance objectives of the Guidelines must be met entirely on site as demonstrated by a Water Sensitive Urban Design (WSUD) assessment report(s) submitted to and approved by the Responsible Authority; except that with the written consent of the Responsible Authority, up to 20% of treatment may be delivered offsite as demonstrated by a Water Sensitive Urban Design (WSUD) assessment report(s) submitted to and approved by the Responsible Authority.

29. A published and compliant BESS report (or equivalent) must be submitted simultaneously with amended plans in accordance with Condition 1 and must comply with Clause 21.04-3 (Ecologically Sustainable Development) of the Moonee Valley Planning Scheme.

30. The location and details of the signs and any supporting structure shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority.

31. The intensity of the light in the signage permitted must be limited to the satisfaction of the Responsible Authority, so as not to cause distraction to motorists in an adjoining street or loss of amenity in the surrounding area.

32. Flashing, intermittent or moving light must not be displayed.

33. The signage must not be animated in part or whole.

34. Bunting, streamers and festooning must not be displayed.

35. The signage authorised by this permit must only contain an advertisement which provides or supplies information relating to the business conducted on the land.

36. This permit will expire if one of the following circumstances applies:

   a) The development is not commenced within two (2) years from the date of issue of this permit, or

   b) The development is not completed within four (4) years of the date of issues of this permit.

Before the permit expires, or within six (6) months afterwards, the owner or occupier of the land may make a written request to the Responsible Authority to extend the expiry date.

If the development commences before the permit expires, within twelve (12) months after the permit expires, the owner or occupier of the land may make a written request to the Responsible Authority to extend the expiry date.

**Permit Notes:**

- **This is not a building permit under the Building Act. A separate building permit is required to be obtained for any demolition or building works.**

- **Before the development starts, the permit holder must contact Moonee Valley City Council on 9243 8888 regarding legal point of discharge,**
vehicular crossings, building over easements, asset protection, road consent/occupancy, etc.

- The required on-site detention system must be designed to limit the rate of stormwater discharge from the land to pre-development levels in accordance with the following calculations: C=0.4, tc=5mins, ARI 1 in 5. An ARI of 1 in 10 should be used for storage and the greater of post development C or C=0.80.

- All drainage works undertaken must be in accordance with the requirements of Stormwater Drainage Requirements for Development Works as prepared by the Moonee Valley Planning Scheme.

- All works undertaken within any existing road reserves must accord with the requirements of Moonee Valley City Council’s Asset Permit and Protection Department and be to the satisfaction of the Responsible Authority.

- Council will not accept any modifications to the existing levels within the road reserve. Any changes in levels to match existing surface levels along property boundary lines must be made within the property boundary.

- The development authorised by this permit will require the submission of a Construction and Site Management Plan (CSMP) prior to the commencement of any works. All CSMPs are required to be made via Council’s new online system at http://www.mvcc.vic.gov.au/planning-and-building/planning/construction-site-management-plans.aspx or in person at 9 Kellaway Avenue, Moonee Ponds.

- A separate approval may be required under the Road Management Act for the construction of the vehicle crossing. Please contact VicRoads prior to commencing any works.

- No on-street parking permits will be provided to the occupiers of the land.

- This permit has been amended to change what the permit allows, to modify the endorsed plans and to update the conditions accordingly, pursuant to Section 72-76B of the Planning and Environment Act 1987 on XXXX.
PART 1 - CURRENT AND PLANNED TRAINING ACTIVITIES FOR AUTHORISED OFFICERS

**Objective:** Ensure that all authorised officers who carry out animal management field duties have the knowledge and skills necessary to effectively carry out their role.

<table>
<thead>
<tr>
<th>Activity</th>
<th>When</th>
<th>Evaluation</th>
<th>Progress</th>
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</thead>
<tbody>
<tr>
<td>Develop an induction program which is suitable for authorised officers.</td>
<td>Year two of plan</td>
<td>Review of standard induction process once a new officer is appointed.</td>
<td>In the case of newly appointed authorised officers or authorised officers who have been contracted for a certain period, the following has been implemented:</td>
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<td>• Attendance and confirmation that the officer has been formally inducted through Council’s Organisational Development department;</td>
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<td>• Municipality site visit with supervisor, this includes attendance of problem areas (where incidents have previously occurred and hazardous areas), vehicle induction with new officer, allocation of uniform and personal protective equipment, site visit to Council pound agent and discussion in relation to safe operating procedures and work instructions.</td>
</tr>
<tr>
<td>Provide a minimum of one authorised officer with an opportunity to become an accredited microchip implanter.</td>
<td>Year two of plan</td>
<td>To be reviewed after second year of plan.</td>
<td>During this period one (1) of the three (3) authorised officers was accredited to be a microchip implanter. This officer has since departed the organisation. Currently looking at availability of training courses to allow other team members to learn this aspect of their role.</td>
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PART 2 - REGISTRATION AND IDENTIFICATION

Objective: Ensure that Council is through services and educational programs, increasing animal registrations and identification.

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<tr>
<th>Activity</th>
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<tbody>
<tr>
<td>Participate in the Moonee Valley Festival to promote registrations.</td>
<td>February annually</td>
<td>Council officers from the Regulatory &amp; City Compliance department took part in the 2018 Moonee Valley Festival and held an Information stall.</td>
<td>The Moonee Valley Festival was held in a different format in 2019, which did not provide the team with the opportunity to operate an information stall at this event. Two (2) officers attended the ‘Illuminate the River’ event and provided education to animal owners during the event. Animal Registration Statistics for 2018/19 indicate that the numbers of domestic pets have remained relatively stable with a slight decrease in overall numbers on the previous year’s figures. As part of the teams’ proactive program they undertake an ‘annual door knock’ to follow up on lapsed registrations. The City Compliance officers have not noted any increase in unregistered animals as part of this activity. The comparative figures are: PERIOD 2018/19: • Cats – 3,500 Dog – 10,363 PERIOD 2019-20: • Cats – 3,411 Dogs – 10,003</td>
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<td>Activity</td>
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<tr>
<td>Corporate advertising in local newspapers and media releases prior to</td>
<td>February annually</td>
<td>Content was advertised on Council’s website and Facebook page which was</td>
<td>Advertising occurred as planned. Council also uploads information as required and monitors on a daily basis the moonee valley lost pets Facebook page.</td>
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<td>the registration renewal period.</td>
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<td>a more feasible option to newspaper advertisements given the falling</td>
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<td>distribution and readership of papers.</td>
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<tr>
<td>Provide all domestic animal businesses and veterinary clinics within</td>
<td>March annually</td>
<td>Application forms were distributed to all clinics.</td>
<td>Distributed as planned.</td>
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<td>the municipality with registration application forms to distribute to</td>
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<td>clients.</td>
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<tr>
<td>Implement a proactive park inspection schedule in an effort to identify</td>
<td>Quarterly</td>
<td>Program has been introduced and is increased in the warmer months.</td>
<td>The municipality is split into three (3) areas, each officer attends the parks in their designated area on a weekly basis when the dog bag dispensers are being restocked. The officers patrol the entire location and pro-actively speak with park users in relation to having dogs under ‘effective control.’ This gives them the opportunity to discuss the registration requirements with those dog owners. On a weekly basis the officers have indicated that they speak to in excess of 20 residents each in relation to the registration requirements whilst patrolling the park areas.</td>
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<td>unregistered animals.</td>
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<td>Investigate the possibility to alter registration details online.</td>
<td>Second year of plan</td>
<td>End of second year.</td>
<td>Council is looking to implement a new customer request module, this option was explored as part of that process and it was advocated to implement as part of the process. Council’s Business Improvement department undertook appropriate benchmarking. Council is yet to decide on a provider.</td>
</tr>
</tbody>
</table>
PART 3 - NUISANCE

Objective: Ensure Council is running programs and services in an effort to reduce the amount of complaints received regarding dog not being under effective control, noise from barking causing a nuisance, cat trapping and concerns with dogs in shared parks.

<table>
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<tr>
<th>Activity</th>
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<tbody>
<tr>
<td>Review the provision of ‘dog poo bags’ and dispensers in current locations to determine their effectiveness and if additional dispensers are required.</td>
<td>End of year two of plan</td>
<td>Reduce the number of complaints received.</td>
<td>The map which listed the locations of the dispensers has been reviewed and updated during this period. In addition, new dispensers have been installed as requested and redundant dispensers removed. The effectiveness has been gauged through resident feedback, requests and officers assessment of usage.</td>
</tr>
<tr>
<td>Administer a community education program to reinforce the requirement for dogs to be under ‘effective control’ to owners or people in charge of dogs.</td>
<td>Year two of plan</td>
<td>Reduce the number of associated complaints</td>
<td>For the period, the following education programs have been administered:</td>
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<tr>
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<td>• Formal review of Signage in off-leash locations, new signage was designed which listed the requirements in relation to ‘effective control’ pursuant to the Order made under the Domestic Animals Act 1994, this signage has been erected in some locations and already;</td>
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<tr>
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<td>• Responsible Pet Ownership packs are issued to new owners of dogs, Council receives this information through notifications of sale. The information encloses a copy of the Order made under the Domestic Animals Act 1994, packs are issued as notifications are received and this occurs weekly;</td>
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<td>• Proactive and reactive patrols undertaken within Council parks and reserves;</td>
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<td>• Letter-drops of problem areas or where dog attacks have occurred.</td>
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<td>Activity</td>
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<tr>
<td>Administer a community education program to reinforce the requirements</td>
<td>Year two of</td>
<td>Reduce the number of associated complaints.</td>
<td>For the period, the following education programs have been implemented:</td>
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<tr>
<td>for owners or people walking dogs to pick up dog excrement and carry a</td>
<td>plan</td>
<td></td>
<td>• Formal review of ‘pick up after your pet’ signage in off-leash locations, old signage was removed and new signage installed as required;</td>
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<tr>
<td>litter device.</td>
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<td>• Responsible pet ownership packs are issued to new owners of dogs, Council receives this information through notifications of sale. The information encloses a pamphlet in relation to the requirements, packs are issued as notifications are received and this occurs weekly;</td>
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<td>• Proactive and reactive patrols undertaken within Council parks and reserves as part of the compliance officers weekly work program</td>
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<td>• Letter-drops of problem areas or where complaints are received.</td>
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<tr>
<td>Review shared ‘off-leash’ areas to determine if the conditions of use are appropriate.</td>
<td>End of year two of plan</td>
<td>To determine if allocations (i.e. obedience training, sporting events) are appropriately separated.</td>
<td>• New and existing parks are formally assessed via review of the master plans for each location.</td>
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<td>• The main park in question where multiple uses occur at any one time is Aberfeldie park.</td>
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<td>• The parks has regularly been discussed amongst the parks, planning and sport and recreation teams. It was determined that the allocations are appropriate and any issues are being dealt with appropriately and that the current status of the park (off-leash) is suitable.</td>
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<td>• To increase the awareness of usage requirements, new signage was professionally designed in accordance with the Order pursuant to the <em>Domestic Animals Act 1994</em> and implemented.</td>
</tr>
</tbody>
</table>
PART 4 - DOG ATTACKS

Objective: Ensure that Council is continuing to minimise dog attacks on members of the public and other animals, through promoting socialisation of dogs from an early age and informing the community on outcomes of prosecutions relating to dog attack instances.

<table>
<thead>
<tr>
<th>Activity</th>
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<tbody>
<tr>
<td>Inform the Moonee Valley community on outcomes of prosecutions relating to dog attack instances through media releases.</td>
<td>As required throughout any year</td>
<td>Report when the incidents occur.</td>
<td>Council generally received media requests post incidents occurring. For the period, Council responded to four (4) requests in relation to dog attack incidents. When incidents occur, council’s Communication Department is advised in an effort to prepare for the potential request from media outlets. At this stage, the two departments draft a probable response. Given at this stage the matter has not been dealt with by a court, only limited information can be circulated to the public due to privacy and pending the finalisation of the investigation.</td>
</tr>
<tr>
<td>Administer a trial session to a local primary school regarding ‘bite avoidance.’</td>
<td>Year two of plan</td>
<td>Improved dog behaviour session for primary school aged children.</td>
<td>This session did not take place. The officer who was to undertake the trial went on extended long-service leave and then transitioned into retirement. This matter will be incorporated into the year 3 program.</td>
</tr>
</tbody>
</table>
PART 5 - DANGEROUS, MENACING AND RESTRICTED BREED DOGS

**Objective:** Ensure that Council undertakes targeted patrols of industrial properties in an effort to detect dogs which are being kept for guarding purposes, undertake annual inspections of all registered declared dogs and review Work Instructions for Authorised Officers when assessing declared dogs.

<table>
<thead>
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</thead>
<tbody>
<tr>
<td>Inspections of all registered declared dogs</td>
<td>Annually and as required</td>
<td>A minimum of one annual audit of premises where declared dogs are housed</td>
<td>Annual audits were conducted as planned. There have also been two ‘dangerous dog’ declarations made following reported dog attacks. One was a voluntary declaration made by the owner and the other was the result of a court outcome.</td>
</tr>
<tr>
<td>Targeted patrols of industrial properties in an effort to detect dogs which are kept for guarding non-residential properties</td>
<td>As required</td>
<td>Proactively detect undeclared dogs</td>
<td>The officer who services this area of the municipality is active in the area at least four (4) times in any one week.</td>
</tr>
<tr>
<td>Review Council’s work instruction including a checklist for when and how to ‘declare’ a dog</td>
<td>Year two of plan</td>
<td>Work instructions to be reviewed and updated annually.</td>
<td>• There have been over 20 processes mapped and recorded into the Council system for this reporting period.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• A process for the inspection of a ‘declared dog’ has been implemented.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• A process for ‘declaring a dog’ is in draft format and currently out for consultation.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>• Several existing work instructions have been reviewed and converted to Promapp and several new processes have been developed.</td>
</tr>
</tbody>
</table>
**PART 6 - OVERPOPULATION AND HIGH EUTHANASIA**

**Objective:** Ensure a review is conducted on the Domestic Animal Act 1994 Order which was made regarding cat curfew. Evaluate the causes of high euthanasia rates and consider programs to minimise those rates and review all educational material in an effort to promote purchasing of cats from Council’s Pound Provider.

<table>
<thead>
<tr>
<th>Activity</th>
<th>When</th>
<th>Evaluation</th>
<th>Progress</th>
</tr>
</thead>
</table>
| Evaluate the causes for high euthanasia rates and consider programs to minimise those rates. | Year two of plan | Benchmark neighbouring councils to determine how they minimise the rates. | During the period Council entered into a formal agreement with the Lost Dogs Home in relation to pound and shelter services.  
As part of the procurement process the evaluation was undertaken. In addition, benchmarking was also undertaken. The euthanasia rates (predominately for cats as dogs are not an issue) has significantly decreased.  
The programs the Lost Dogs home has implemented via transferring unclaimed and un-adopted cats to foster carers seems to be working well. The agreement caters for ongoing assessment throughout the life of the contract. |
PART 7 - DOMESTIC ANIMAL BUSINESSES

Objective: Issue educational pamphlets to all excess animal permit holders regarding domestic animal businesses to encourage compliance and to address any detected unregistered businesses.

<table>
<thead>
<tr>
<th>Activity</th>
<th>When</th>
<th>Evaluation</th>
<th>Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>Review applications and renewal process to ensure the compliance with the Act.</td>
<td>Year two of plan</td>
<td>Review annually</td>
<td>All new applications are assessed on a case by case basis.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>There are no identified non-compliances.</td>
</tr>
</tbody>
</table>
PART 8 - OTHER MATTERS

Objective: Offer ‘free’ cat trapping program to residents.

<table>
<thead>
<tr>
<th>Activity</th>
<th>When</th>
<th>Evaluation</th>
<th>Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>Implementation of new cat trapping program.</td>
<td>Implemented 2018, ongoing</td>
<td>Council has for several years administered cat traps to the public ‘free of charge.’ Officers were delivering and collecting the cages from residents which was taking them away for other important duties. A review was undertaken, and as a result a new cat cage hire process was updated and cages are now collected by residents from the depot. In addition, a ‘hire agreement’ and ‘procedure for humane cage trapping of domestic, unowned and wild cats’ information sheet is now being administered to residents as part of the hire agreement. Previously, neither document existed. Since implementation in Feb 2019, 54 residents have taken traps from Council. Council purchased a number of new traps to support this initiative.</td>
<td>New process is providing more time for officers to undertake other important duties, the agreement is allowing Council to monitor if cages (Council property) is being returned and recording resident’s identification in case the property is not being returned.</td>
</tr>
</tbody>
</table>
### Part 9 - Annual Review of Plan and Annual Reporting

**Objective:** Ensure that Council reviews its plan on an annual basis and provides appropriate reporting.

<table>
<thead>
<tr>
<th>Activity</th>
<th>When</th>
<th>Evaluation</th>
<th>Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>Activities for year two (2) of the plan</td>
<td>Annually – year one to four</td>
<td>This report is consistent with the annual reporting requirements of the Domestic Animal Management Plan 2017–21.</td>
<td>Review completed within specified timeframe.</td>
</tr>
</tbody>
</table>

**Activity**
Continued success of Council’s Facebook page for lost pets.

**When**
Ongoing

**Evaluation**
Updated as required, monitored daily.

**Progress**
For the period the Facebook page has resulted in:
- 2,150 ‘likes’ and
- 2,374 people ‘following’ the page.

Council is also now ‘sharing’ posts from the lost dogs home and other pages which relate directly to animal management.
Council policy

Election Period Policy

<table>
<thead>
<tr>
<th>Document type</th>
<th>Council policy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classification</td>
<td>Public</td>
</tr>
<tr>
<td>Status</td>
<td>Draft</td>
</tr>
<tr>
<td>Author</td>
<td>Policy Officer</td>
</tr>
<tr>
<td>Owner</td>
<td>Chief Executive Officer</td>
</tr>
<tr>
<td>Approved by</td>
<td>Unapproved</td>
</tr>
<tr>
<td>Date approved</td>
<td>Unapproved</td>
</tr>
<tr>
<td>Version number</td>
<td>Draft version 1</td>
</tr>
<tr>
<td>Last reviewed</td>
<td>NA</td>
</tr>
<tr>
<td>Next review by</td>
<td>Risk and Corporate Information will update this section once the document has been approved.</td>
</tr>
</tbody>
</table>

Document control disclaimer

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Council policy

Purpose

The Election Period Policy (the Policy) has been developed to ensure that the general election for Moonee Valley City Council on Saturday 24 October 2020 and subsequent elections are conducted in a manner that is in accordance with Section 93B of the Local Government Act 1989 (the Act) in relation to the Council election period.

The Policy ensures that the ordinary business of Council continues throughout the election period in a responsible and transparent manner, in accordance with these statutory requirements and established caretaker provisions.

Scope

This policy applies to all Council staff and Councillors for the duration of the 2020 Council election period commencing at midnight on Tuesday 22 September 2020 and concluding at 6pm on Saturday 24 October 2020.

This Policy addresses Council’s statutory requirements by providing guidance at an operational level to ensure compliance and enhance the transparency and accountability of Councillors and Council officers during the election period.

Policy statement

Council is committed to ensuring a fair, democratic and transparent Council election, that is publicly perceived as such, while minimising disruption to its normal business of serving the Moonee Valley community.

Policy principles

Section 93B(3) of the Act prescribes the minimum legislative requirements to be included in the Election Period Policy to enhance the transparency and accountability of the actions of Council, Councillors and officers during the election period.

For the duration of the Council election period, the following will apply:

- No major policy decisions will be made
- No decisions that would affect the municipality or unreasonably bind the incoming Council will be made
- Public resources, including Council staff, will not be used for election campaigning, or in a way that may improperly influence the result of an election
Council policy

- No electoral matter will be published or distributed by Council, unless it is strictly information about the election process
- Elected members will not receive or be perceived to receive any advantages or disadvantages over other candidates due to their position on Council

Responsibilities

The following Council roles and groups have direct and / or supporting responsibilities associated with this policy:

<table>
<thead>
<tr>
<th>Role / group</th>
<th>Responsibility</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chief Executive Officer</td>
<td>The application of this Policy across Council</td>
</tr>
<tr>
<td></td>
<td>Determination on any matters of Policy interpretation or implementation</td>
</tr>
<tr>
<td></td>
<td>Certification of all publications</td>
</tr>
<tr>
<td>Manager Governance and Communications</td>
<td>All administrative functions in relation to the implementation of this Policy,</td>
</tr>
<tr>
<td></td>
<td>supporting procedures and other related documents</td>
</tr>
<tr>
<td>All staff and Councillors</td>
<td>Full compliance with this Policy, supporting procedures and other related</td>
</tr>
<tr>
<td></td>
<td>documents</td>
</tr>
<tr>
<td>Councillor Support Office</td>
<td>All Councillor administrative functions in relation to the implementation of</td>
</tr>
<tr>
<td></td>
<td>this Policy such as diary management and attendance at events, Councillor</td>
</tr>
<tr>
<td></td>
<td>correspondence etc</td>
</tr>
</tbody>
</table>

Definitions

<table>
<thead>
<tr>
<th>Term</th>
<th>Meaning</th>
</tr>
</thead>
<tbody>
<tr>
<td>Election period</td>
<td>The period that—</td>
</tr>
</tbody>
</table>
Council policy

(a) starts on the last day on which nominations for that election can be received; and
(b) ends at 6pm on election day;

For the 2020 general election this means from midnight on Tuesday, 22 September 2020 to 6pm on Saturday, 24 October 2020.

Electoral Matter
A matter which is intended or likely to affect voting in an election but does not include any electoral material produced by or on behalf of the Returning Officer for the purpose of conducting the election. Matter is to be taken to be intended or likely to affect voting in an election if it contains an express or implicit reference to or comment on:

- the election; or
- a candidate in the election; or
- an issue submitted to, or otherwise before, the voters
- in an election.

Retuning Officer
Means the person appointed in writing by the Victorian Electoral Commission or the Council.

Staff
All employees, contractors, labour hire workers and volunteers engaged by Council.

Policy

1. Council decision making

Matters of Council business requiring major policy decisions or other inappropriate decisions will be scheduled to enable a Council decision prior to the start of the election period or deferred, where appropriate, for consideration by the incoming Council.

1.1 Major Policy Decisions

Section 93A of the Act prohibits a Council, Special Committee or a person acting under a delegation given by the Council from making major policy decisions during the election period for a general election. A major policy decision means any decision—

a. relating to the employment or remuneration of a Chief Executive Officer under section 94, other than a decision to appoint an acting Chief Executive Officer;
b. to terminate the appointment of a Chief Executive Officer under section 94;

c. to enter into a contract the total value of which exceeds whichever is the greater of—

(i) $100,000 or such higher amount as may be fixed by Order in Council under section 186(1); or

(ii) 1% of the Council's revenue from rates and charges levied under section 158 in the preceding financial year;

d. to exercise any power under section 183 if the sum assessed under section 193(5A) in respect of the proposal exceeds whichever is the greater of $100,000 or 1% of the Council's revenue from rates and charges levied under section 158 in the preceding financial year.

In extraordinary circumstances, Council may apply to the Minister for Local Government for an exemption to this legislative requirement. Any major policy decision made during an election period without the appropriate exemption from the Minister for Local Government will be considered invalid.

1.2 Inappropriate decisions

Council commits to the application of the following requirements to decision making during the election period, to ensure that inappropriate decisions are prevented:

- Council will refrain from making any irrevocable decision during the election period that could potentially influence voter intentions at the forthcoming election, or could encourage candidates to use the item as part of their electioneering.

- Council will refrain from making any irrevocable decision that significantly affects the municipality during the election period;

- Council will seek approval from the Chief Executive Officer prior to making any other significant decision during the election period that may bind the incoming Council.

Given this, the Chief Executive Officer will consider the following factors in deciding whether to give approval for such decisions:

- Whether the decision is “significant”
- The urgency of the issue (can it wait until after the election?)
- The possibility of financial or legislative compliance repercussions if it’s deferred
- Whether the decision is likely to be controversial
Council policy

1.3 Other decisions

Other decisions that are not permitted during the election period include:

- Acquisition of land
- Adoption or amendment of the Moonee Valley Planning Scheme
- Adoption or amendment of policies, protocols, strategies, master plans or frameworks
- Adoption or amendment of the Council Plan
- Adoption of a revised budget
- Adoption or amendment of a Local Law
- Adoption of a Councillor Delegate Report
- Allocation of grants or awards to individuals or organisations
- Appointing representatives to Council committees
- Disposal of land or assets
- Endorsing submissions to government or public bodies
- Employment matters pertaining to the Chief Executive Officer
- Entering into a contract or entrepreneurial agreement exceeding the prescribed amount
- Entering into agreements (excluding an Enterprise Agreement), deeds or leases
- Granting of a planning permit deemed to be major project as prescribed in Council’s endorsed Statutory Planning Protocols
- Naming or re-naming of roads, reserves or features
- Reviewing of programs or service provision
- Any other decision that the Chief Executive Officer considers may affect voting at the election or is a decision that can be made outside of the election period.

Decisions made prior to the election period by Council or by a Council officer under delegation can be implemented during the election period.

2. Council resources

Council resources, including offices, vehicles, staff, hospitality services, property, equipment such as tablets and phones and stationery must be
used exclusively for normal Council business during the election period and must not be used in connection with any election campaign.

2.1 Role of officers

Councillor support staff, Governance staff or any other officers must not be asked to undertake any tasks connected directly or indirectly with the election campaign of a Councillor standing for re-election.

2.2 Use of Council equipment by Councillors

Council resources, including offices, support staff, hospitality services, mobile phones and numbers, computers, iPads and stationery will be used exclusively for normal Council business during the election period subject to existing policies, protocols and terms of use and will not be used in connection with any election campaign.

Councillors standing for re-election must not use Council equipment including mobile phones and numbers, laptops, tablets, computers or printers as a resource to assist with election campaigns. Council issued email addresses are not to be used in election campaigns.

The Mayoral vehicle must only be used for normal Mayoral activities during the election period and not to assist, or give the perception of assisting an election campaign.

Council facilities cannot be booked for electoral campaigning purposes by Councillors, candidates or supporters or other persons during the election period.

The distribution or display of election material in or on Council facilities, libraries or community noticeboards and Council owned and managed land is prohibited.

Datasets including mailing lists held by Council are subject to the requirements of the Privacy and Data Protection Act 2014 and are not available to members of the public, candidates or to Councillors.

General correspondence addressed to Councillors will be answered as usual. However, Councillors will only sign the necessary minimum correspondence during the election period and correspondence relating to significant, sensitive or controversial matters will be referred to the Chief Executive Officer.
2.3 Councillor reimbursements

Reimbursement of Councillors’ out-of-pocket expenses during the election period will only apply to costs that have been incurred in the performance of normal Council duties and not for expenses that could be perceived as supporting or being connected with a candidate’s election campaign. In cases of claims that cover a combination of Council and electoral business, the Chief Executive Officer may approve a partial reimbursement to cover normal Council activities.

3. Community engagement and Council events

In accordance with Section 93B(3)(b) of the Act, limits must be placed on public consultation and the scheduling of Council events during the election period.

3.1 Community engagement

Community engagement is a process that involves an invitation to individuals, groups, organisations or the public in general to comment on an issue, proposed action or proposed policy and includes discussion of that matter with the public.

Some topics of community engagement and consultation have the potential to be an election issue, therefore no community consultation will take place during the election period.

Council Portfolio Advisory Committees may discuss potential election issues and consequently will not meet during the election period.

Forums and groups which have been established by Council and not captured as a formal Advisory Committee will not meet during the election period.

Public consultation associated with activities and decisions that are the subject of a legislative process can be expected to continue through the election period to ensure Council does not breach its statutory obligations. This includes and not limited to:

- Consultations involving Council officers and interested persons regarding applications under the Planning and Environment Act 1987.
Council policy

• Consultation required under Section 223 of the Local Government Act 1989.

The discussion of electoral matters at these meetings is strictly prohibited.

Where public consultation commences prior to the election period, the results of that consultation will not be reported until after the election period.

3.2 Council events

During the election period, Councillors may continue to attend functions and events. Council run events will be scheduled to ensure only those essential to the operations of Council.

For these necessary events that require formalities, a brief speech will be delivered by the CEO or a Director. Any reference to a Councillor achievement or anything that could be interpreted as campaign material is not permitted.

No election material or active campaigning is to be conducted at Council sponsored events or displayed in/on any Council building.

Where a Councillor has received an invitation to an external event and has determined to accept that invitation, the Councillor must make a clear separation between attendance in their role as a Councillor, or attendance in their role as a candidate.

A Councillor may not attend an event in their capacity as both Councillor and candidate. If a Councillor gives a speech or public comment at an external event or function, he or she must make it clear that they are speaking as a candidate.
4. Council publications

4.1 Prohibition on publishing material

Section 55D of the Act prohibits Council from printing, publishing or distributing any advertisement, handbill, pamphlet or notice during an election period unless it has been certified, in writing, by the Chief Executive Officer.

Because of the resources required during the election period to assess whether Council documents contain election material, there will be restrictions placed on the number of Council documents published during the election period.

Only publications that the Chief Executive Officer deems to be essential to the day-to-day operations of Council during the election period will be assessed for compliance with Section 55D of the Act and submitted for certification by the Chief Executive Officer during that period.

4.2 Certification of publications

Publications to be printed, published or distributed during the election period must first be certificated in writing by the Chief Executive Officer that they do not contain electoral matter.

The power or duty to certify a Council publication will be delegated by the Chief Executive Officer to a member of Council staff.

The Chief Executive Officer must not intentionally or recklessly certify a publication that contains electoral matter, unless that material is only about the election process.

Publications which require certification include:

- Brochures, pamphlets, handbills, flyers, magazines, e-newsletters and books
- Reports (other than agenda papers and minutes)
- Advertisements and notices except notices of meetings
- New website material
- Social media posts
Council policy

- Email with multiple addressees used for broad communication with the community
- Mass mailout or identical letters sent to a large number of people by or on behalf of Council
- Media releases
- Material to publicise a function or event
- Any publication or distribution of Councillor speeches

4.3 Prohibited material

Electoral matter as defined in the Act means any matter which intended or likely to affect voting in an election, but does not include:

- Any material produced by or on behalf of the Returning Officer for the purposes of conducting an election; or
- An advertisement in a newspaper announcing the holding of a meeting.
- A publication is taken to contain electoral matter if it contains an express or implicit reference to, or comment on:
  - The election; or
  - A candidate in the election; or
  - An issue submitted to, or otherwise before, the voters in connection with the election.
- Electoral matter includes material which:
  - Publicises the strengths or weaknesses of a candidate;
  - Advocates the policies of the Council or of a candidate;
  - Responds to claims made by a candidate;
  - Publicises the achievements of the elected Council

4.4 Council publications containing Councillor information

Any reference to Councillors standing for re-election in Council publications printed, published or distributed during the election period must not include promotional text.

4.5 Council website and social media

Council website and social media content regarding Councillors must be limited to names, titles, contact details, memberships of special committees and other bodies to which Councillors have been appointed by Council.
Council policy

Council’s website and social media channels must be reviewed prior to the start of the election period, with any material (including Councillor profiles and photos) that may be perceived as electoral material removed.

Councillors and staff must not post and / or respond to any political comments on Council’s website or social media channels.

Council agendas and minutes may continue to be published on Council’s website, as restrictions do not apply to these items.

4.6 Annual Report

Council’s Annual Report is required to be prepared and submitted to the Minister by the end of September.

Council is permitted to publish the Annual Report during the election period, however information referring to specific Councillors should be limited to names, titles, contact details, membership of special committees and other bodies to which they have been appointed.

A Mayor’s Message is also allowed as long as it is restricted to general Council business and not specific achievements of Councillors.

4.7 Other publications

The normal schedule production and distribution of Valley View will continue during election period, however content will be closely monitored and certified by the Chief Executive Officer to ensure no electoral matter is contained within the publication.

There will be no commentary from Councillors in Valley View during the election period. This includes ‘ward duty’ which usually reports on activity in each ward from each Councillor. Councillor photographs are also not permitted during this time.

Brochures directly promoting Councillors or containing electoral matter are not permitted.

Normal scheduled advertising may be run by Council during the election period i.e. general Council stories and photographs unrelated to electoral matter.

Advertising may also be run about the election process as certified by the Chief Executive Officer/Returning Officer.
4.8 Photos

Photos taken by Councillors or their family or friends or professional photos that Councillors have directly commissioned and paid for may be used in electoral material.

Photos of Councillors taken during their term by Council staff or photographers contracted by Council are not to be used in electoral material for any candidate.

5. Media and publicity

Communications may only be published and/or distributed to support or promote usual Council activities. Council's communications resources must not be used in support of a Councillor or candidate’s election campaign.

5.1 Council spokesperson

The role of Council spokesperson is to be filled the Chief Executive Officer or another officer as delegated by the Chief Executive Officer, depending on the subject matter.

5.2 Media Releases and enquiries

All media releases, responses or statements must be issued from the Chief Executive Officer. No Councillors are to be quoted in any media responses or releases, public statements or other communications issued by Council.

No photographs of Councillors are to be published or distributed by Council. Photos of Councillors taken by Council staff or photographers contracted by Council during the Councillor's term must not to be used in electoral material for any candidate.

No media advice or assistance will be provided in relation to election campaign matters or in regard to publicity that involves specific Councillors. The Mayor and Councillors are not permitted to comment officially on issues raised by the media during the election period.

5.3 Advertising

Normal scheduled advertising may be run by Council during the election period i.e. general Council stories and photographs unrelated to electoral matter.
6. Council and Special Committee Meetings

Ordinary Meetings of Council, Section 86 Special Committees, Strategic Briefings and Public Forums will not be scheduled during the election period.

To fulfil legislative obligations and if exceptional circumstances warrant, a Special Meeting of Council may be called. These meetings must not be used by Councillors as means of promotion or gaining media attention in support of an election campaign.

A Special Meeting of Council will be held in October 2020 to consider the Annual Report in accordance with Section 22(2) of the Local Government (Planning and Reporting) Regulations 2014.

The agenda papers and minutes of any Special Council or Committee meetings which may need to be scheduled during the election period as a matter of urgency do not require certification by the Chief Executive Officer unless they are printed or published for a wider distribution than normal.

7. Information provision and access

Council recognises that all election candidates have equal right to information from the Council administration that may be relevant to their election campaigns.

However, neither Councillors nor candidates will receive information or advice from officers that might be perceived to support election campaigns and there will be complete transparency in the provision of all information and advice during the election period.

It is recognised that sitting Councillors need to continue to receive information from the administration that is necessary to fulfil their elected roles. Therefore, information and briefing material prepared by officers for Councillors during the election period will relate only to:

- Factual matters and/or
- Existing Council services.

Information and briefing material prepared by officers during the election period will not relate to:
Council policy

- Policy development,
- New projects or
- Matters that are the subject of public or election debate or that might be perceived to be connected with a candidate's election campaign.

All candidates will be treated equally in terms of assistance provided as part of the conduct of the Council election.

Election enquiries from candidates will be directed to the Returning Officer or, where the matter is outside the responsibilities of the Returning Officer, to the Manager Governance and Communications who may refer the request to the Chief Executive Officer or appropriate member of the Executive Team.

The Manager Governance and Communications will maintain an Information Request Register during the election period. The register will be a public document that records all requests for information (not otherwise generally available) by Councillors and candidates and the response given to those requests. If any information is made available to one candidate, it shall be made available to all other candidates via Council's website.

Council officers will be required to provide details of requests to the Manager Governance and Communications for inclusion on the register.

Related legislation and reference sources

Local Government Act 1989
Local Government (Electoral) Regulations 2005
Local Government (Planning and Reporting) Regulations 2014
Victorian Electoral Act 2002

Related Council documents

Councillor Code of Conduct
Employee Code of Conduct
Chief Executive Officer, Councillor and Staff Interaction Protocol
## Capital Works Program - Variations Register

### Attachment B

<table>
<thead>
<tr>
<th>13/14 Budget</th>
<th>Project</th>
<th>Variation Type</th>
<th>Office</th>
<th>Council Authorisation on Date</th>
<th>Comments on the Variation</th>
<th>Budgeted Project FY</th>
<th>Authorized Project Budget</th>
<th>Revised Project Cost</th>
<th>Change in Project Costs</th>
<th>External Income - Grants/Other</th>
<th>Council Contribution</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>A. New Variations</strong></td>
<td></td>
<td></td>
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<td></td>
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<td></td>
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<td></td>
</tr>
<tr>
<td><strong>A.1 Scope/Budget Changes</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>
| 122540, 31056, 31200 | ISSI-625 Mt Alexander Road and 177a Mt Alexander Road - Activation Works | Scope | Peter Gillray | TCC | Authorisation sought to instincts the scope of works as finalised through the authorised 2019/20 project budgets to include activation works for 177a Mt Alexander Road. This scope variation will allow demand in excess of the budget currently authorised for 495-625 Mt Alexander Road Activation Works. | $1,047,324 | $1,215,000 | $167,676 | $0 | $167,676 | $
| 38550 | Albion Park (West) - Sportsfield Lighting Works (Bill) | Budget | Peter Gillray | TCC | Authorisation sought for additional funds to cover: temporary 10km of flood lights required for football club training due to the continued wet winter that did not allow for timely installation of flood lights. | $942,100 | $942,100 | $0 | $0 | $0 | $
| 34614 | Market St / Huddlemic St - Realignment of poa ramps | Budget | Ania Pianka | TCC | Authorisation sought for additional funds to cover: temporary 10km of flood lights required for football club training due to the continued wet winter that did not allow for timely installation of flood lights. | $77,334 | $937,584 | $86,150 | $0 | $60,150 | $
| 7395 | Sports field Redevelopment - Forward Design Package | Budget/Timing | Shire Landbrids | TCC | Authorisation sought for additional funds to cover: temporary 10km of flood lights required for football club training due to the continued wet winter that did not allow for timely installation of flood lights. | $71,500 | $37,000 | $7,500 | $0 | $7,500 | $
| **A.2 Multi-year Works (cashflow changes only - project cost unchanged)** |         |                 |        |                               |                           |                      |                          |                       |                        |                             |                     |
| 101 | Bent Kiler Leisure Centre Redevelopment | Timing | GJ Robertson | TCC | Authorisation sought for temporary capital works for the planned and budgeted redevelopment of the following sports fields over the next 5 years: - Office Park - Watham Reservoir - Latrobe Reservoir - Derriwong East Reservoir - Derriwong West Reservoir | $28,900,000 | $6,040,000 | $-32,940,000 | $0 | $-32,940,000 | $
| 11280 | Overland Reserve - New Pavlovio works | Timing | GJ Robertson | TCC | Authorisation sought for temporary capital works for the planned and budgeted redevelopment of the following sports fields over the next 5 years: - Office Park - Watham Reservoir - Latrobe Reservoir - Derriwong East Reservoir - Derriwong West Reservoir | $8,791,200 | $1,400,000 | $-7,391,200 | $0 | $-7,391,200 | $
| **A.3 Budget Savings** |         |                 |        |                               |                           |                      |                          |                       |                        |                             |                     |
| 0 | K1 Plan Implementation | Timing | Gordon Proper | TCC | Authorisation sought for temporary capital works for the planned and budgeted redevelopment of the following sports fields over the next 5 years: - Office Park - Watham Reservoir - Latrobe Reservoir - Derriwong East Reservoir - Derriwong West Reservoir | $8,179,409 | $1,655,556 | $-6,523,853 | $0 | $-6,523,853 | $
| **A.4 Works Withdrawn** |         |                 |        |                               |                           |                      |                          |                       |                        |                             |                     |

**2019/20 Project Capital Costs**

| $37,082,546 |

**Change in 2019/20 Capital costs funded through**

| $33,137,600 | $23,945,516 | $37,332,332 | $0 | $37,332,332 |
### Capital Works Program- Variations Register

<table>
<thead>
<tr>
<th>15/02 Lodger</th>
<th>Project</th>
<th>Variation Type</th>
<th>Officer Approval</th>
<th>Council Authorisation Date</th>
<th>Comments on the Variation</th>
<th>Budgeted Project EV</th>
<th>Authorised Project Budget</th>
<th>Revised Project Cost</th>
<th>Change in Project Cost</th>
<th>External Income-Grants/Other</th>
<th>Council Contribution</th>
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<td>B.</td>
<td>Variations Previously Approved</td>
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<td>$1.548,362</td>
<td>$2,516,472</td>
<td>$1,366,110</td>
<td>$376,332</td>
<td>$987,778</td>
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<td>Tender Reports</td>
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<td>CWP Updates</td>
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<td>$2,516,472</td>
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<td>B.4</td>
<td>Other Reports</td>
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**Attachment B**

<table>
<thead>
<tr>
<th>2019/20 Project Capital Costs</th>
<th>Change in 2019/20 Capital costs funded through</th>
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<tbody>
<tr>
<td>$37,082,546</td>
<td>$376,332</td>
</tr>
<tr>
<td>$13,137,030</td>
<td>$24,323,818</td>
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</table>
CASHMERE STREET – ATTACHMENT B
EXISTING RESTRICTIONS

- No Stopping
- Unrestricted Parking
- Permit Zone Permit Area 87
- Permit Zone 8am-9am & 3pm-4pm School Days Only Permit Area 87
CASHMERE STREET – ATTACHMENT C
PROPOSED RESTRICTIONS

- No Stopping
- Unrestricted Parking
- Permit Zone 8am-9am & 3pm-4pm School Days Only Permit Area 87
CASHMERE STREET –
ATTACHMENT C
PROPOSED RESTRICTIONS

Parking in your street
Cashmere Street is a Category B street which provides on-street parking for residents and
visitors to the area.

Council have undertaken a review of the existing parking conditions within the street and have
observed instances whereby vehicles have been parked on nature strips, which is in violation
of Road Rule 197-1 ‘A driver must not stop on a bicycle path, footpath, shared path or dividing
strip, or a nature strip adjacent to a length of road in a built-up area’.

In addition, Council have also received feedback from Waste Collection vehicle operators
indicating that they regularly struggle to travel through Cashmere Street (particularly at
locations where vehicles park on both sides of the street).

Proposed Changes
Given that Cashmere Street is approximately 6.5m wide (Category B road), Council have
prepared a proposal that best meets all needs within the street. Parking will be limited to one
side of the street in an arrangement that maximises the number of available kerbside parking
spaces to ensure that Waste Collection and Emergency Service vehicles can successfully
navigate the street. As part of this proposal the existing Permit Zone 8am-9am & 3pm-4pm
School Days Only restrictions will be kept, however they will be re-distributed throughout the
street to provide a balance of ‘protected’ and ‘unprotected’ parking areas throughout the
street. Please see the provided plan for further information.

Please note that the proposed changes have been established following extensive parking
surveys which identified the number of vehicles parked within Cashmere Street both with and
without parking permits. Although the parking surveys demonstrated a maximum of 9 Permit
Area 87 stickers, Council have prepared a proposal with 14 Permit Zone spaces to ensure that
an adequate number of Permit Zone spaces are provided.